

MINUTES OF THE IQAC MEETING

Session 2020-21

A meeting of Internal Quality Assurance Cell (IQAC) was held on **03.08.2020** at 2:00 p.m.

Following were present in the meeting:

1. Prof. S. M. Amin, President, ABES
2. Mr. S. Aman (Member, ABES)
3. Dr. Ahmad Mujtaba Siddiqui (Joint Secretary, ABES)
4. Dr. F.U. Siddiqui (Coordinator, ABEIs)
5. Dr. Nakhat Nasreen (Associate Professor, Dept. of Education, AMU, Aligarh)
6. Dr. Samina , Principle, ABIE
7. Mr. Himanshoo Sharma, Assistant Professor, ABIE
8. Mrs. Shagufta, Assistant Professor, ABIE
9. Dr. Saba Anees, Assistant Professor, ABIE
10. Dr. Afshan Anees, Assistant Professor, ABIE
11. Dr. Tabassum Qamar, Coordinator, IQAC

Agenda 1: Certification of last minutes

- Minutes of the last IQAC meeting held on 02.05.2020 were read and confirmed.

Agenda 2: Screening of Action Plan for the session 2020-21

- Screening and revision of the Action Plan for the new academic session.

Agenda 3: Discussion about NAAC 2nd cycle Accreditation

- Restarting the procedure for second cycle of NAAC as per the new guidelines issued by NAAC during COVID-19.
- IQAC Coordinator has been entrusted the responsibility to complete and start uploading the pending AQARs online on the NAAC portal before the last date.
- Reorganization of the IQAC composition as per the NAAC requirement.
- Deputation of the work to all the faculty members regarding the second cycle of NAAC.
- Updating the college website regularly.
- Uploading all the necessary documents on website as per the requirements of NAAC.

Agenda 4: Framing of strategies to conduct curricular and co-curricular activities via Online Mode

- Continuing the classes via online mode till further notification of the government.
- Adopting the strategies to run classes via online mode smoothly.
- Time Table should be framed to run classes via online mode and to cover the course timely.

- For making the Online teaching convenient, teachers were instructed to modify their methods of teaching as per the requirement of students.
- Teachers were instructed to prepare video presentation of the lessons as per the requirement of the content.
- Teachers were instructed to prepare more attractive lesson plans and video integrated lessons to facilitate learning.
- Boosting the morale of students by providing them counseling, when needed.
- Teachers will give and submit the assignments to the students on Google classroom.
- Sessional Tests will be conducted online using Google Form.
- All other activities will be conducted via online mode due to Lockdown.

Agenda 5: Organization of Co-curricular activities during Lockdown

- Online Rakhi making competition on the occasion of Raksha Bandhan on 3/08/2020.
- Celebration of 74th Independence Day via online mode by organizing programmes for students.
- Organization of activities under Language Club.
- Organization of Online Guest lecture for students.
- Organization of Slogan Writing Competition on National Literacy Day (08/09/2020).
- Organization of Speech Competition on National Hindi Diwas on 14/09/2020.

Agenda 6: Observance of National and International Days

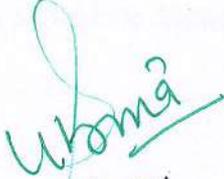
- Programmes will be organized to observe the National & International Days: 74th Independence Day, National Sports Day, Hindi Diwas, Gandhi Jayanti, Teachers Day, National unity Day and World Heart Day.

Agenda 7: Celebration of Birth Anniversaries

- A discussion on the 'Ideas and Vision on Education and Dreams of Dr. APJ Abdul Kalam Azad' to pay tribute on his birth anniversary on 15th October, 2020.
- A programme organized with the participation of the students of B.Ed. and D.El.Ed. on the birth anniversary of Sir Syed Ahmad Khan, a social activist, philosopher and educationist on 17th October 2020.
- A discussion on the contribution of Sardar Vallabh Bhai Patel, Iron Man of India in unifying the country on his birth anniversary 31st October, 2020.

The meeting ended with a vote of thanks to chair.


Dr. Tabassum Qamar
Coordinator, IQAC


Principal
Al-Barkaat Institute of Education
Anoopshahr Road, Aligarh



MINUTES OF THE IQAC MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was held on **02.11.2020** at 2:00 p.m.

Following were present in the meeting:

1. Prof. S. M. Amin, President, ABES
2. Mr. S. Aman (Member, ABES)
3. Dr. Ahmad Mujtaba Siddiqui (Joint Secretary, ABES)
4. Dr. F.U. Siddiqui (Coordinator, ABEIs)
5. Dr. Nakhat Nasreen (Associate Professor, Dept. of Education, AMU, Aligarh)
6. Dr. Samina , Principle, ABIE
7. Mr. Himanshoo Sharma, Assistant Professor, ABIE
8. Mrs. Shagufta, Assistant Professor, ABIE
9. Dr. Saba Anees, Assistant Professor, ABIE
10. Dr. Afshan Anees, Assistant Professor, ABIE
11. Dr. Tabassum Qamar, Coordinator, IQAC

Agenda 1: Certification of last minutes

- Minutes of the last IQAC meeting held on 03.08.2020 were read and confirmed.

Agenda 2: Making changes in the Time Table for assisting the students

- Classes will be arranged in the time table for self study and for the preparation of the UPTET/CTET Exams.

Agenda 3: Submission of Proposals for National Seminar and for Capacity Building Programme

- Research and Extension Cell Incharge was entrusted the responsibility to prepare a National Seminar Proposal to be submitted to ICSSR for funding.
- The members of the Research and Extension Cell were given the responsibility to prepare a proposal for Capacity Building Programme.

Agenda 4: Submission of Performance Appraisal Report (PAR) on NCTE Portal

- The Principal with the Coordinator of IQAC will prepare PAR and submit it on NCTE Portal before the last date.

Agenda 5: Organization of activities for sustainable development practices

- All Cells and committees will organize a Quiz competition and other activities to enhance the behavior of students towards sustainable development.
- All committees and cells will organize programme quarterly.
- Eco-Club of students will be formed.
- Promotion of Rain Water Harvesting.
- Promotion of Save Energy.

- Initiating a Water Recharge Drive.

Agenda 6: Organization of Science Exhibition on ‘Continuous Development of Science and Technology’

- As per the instructions of DIET, D.El.Ed. department will organize a Science Exhibition on the theme ‘Continuous Development of Science and Technology’ where students of 5 different colleges take part and present their working, non-working models, and charts..

Agenda 7: Organization of Community Need based and outreach Programme

- Blood Donation Camp in collaboration with JNMC will be organized to develop the spirit of saving lives of others by donating their blood among the students.
- Awareness sessions and Rallies to generate awareness among students and local people about the present issues of the society.

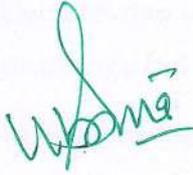
Agenda 8: Organization of activities for value orientation

- On **National Education Day** (11th November) a discussion by the students will be held on the contribution of Maulana Abul Kalam Azad to Education and the Country.
- On **Children’s’ Day** (14th November), teachers will organize a programme for the students to celebrate the birth anniversary of Pandit Jawaharlal Nehru.
- During **Qaumi Ekta Week** (19th – 25th November) various programmes and activities will be conducted following the theme “Secularism, Anti-communalism and Non-violence”.
- On **International Day of Persons with Disability – 3rd December 2019**, a small activity will be assigned to the students of B.Ed. in the classroom to sensitize them about the hindrances disabled persons faced in their day to day life.
- On **World Minority Day** (18th December), a discussion about the ‘Rights of Minorities in India’ will be held.
- On **National Youth Day** (12th January), a discussion on Swami Vivekananda’s ideals and philosophy of life will be held with the students.
- On **National Voters Day** (25th January) a programme will be organized on the theme of 2020, ‘Making Our Voters Empowered, Vigilant, Safe and Informed’, to envisage active and participative voters during elections.’
- On **Republic Day** (26th January), programme will be organized by ABIE.
- In continuation of **Swachhta Pakhwada** an initiative of UGC, different activities will be assigned to students as per the schedule provided.

Agenda 9: Internship of B.Ed. and D.El.Ed. first year students

- A one month internship for the students of B.Ed. first year will be organized in the month of December in Al-Barkaat Public School and Al-Barkaat Afternoon School. In this regard Dr. Samina Fazli and Mrs. Shagufta have to coordinate with the schools to organize internship.
- One week Community Work, a part of B.Ed. curriculum, will also be organized in the month of December for the students of B.Ed. first year in the vicinity area of ABES.
- One month internship for the students of D.El.Ed. III semester will be organized as per the instructions of DIET, Aligarh.
- One week workshop for Micro Teaching.

The meeting ended with a vote of thanks to chair.



Principal
Al-Barkaat Institute of Education
Anoopshahr Road, Aligarh



Dr. Tabassum Qamar
Coordinator IQAC



MINUTES OF THE IQAC MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was held on **06.02.2021** at 2:00 p.m.

Following were present in the meeting:

1. Prof. S. M. Amin, President, ABES
2. Mr. S. Aman (Member, ABES)
3. Dr. Ahmad Mujtaba Siddiqui (Joint Secretary, ABES)
4. Dr. F.U. Siddiqui (Coordinator, ABEIs)
5. Dr. Nakhat Nasreen (Associate Professor, Dept. of Education, AMU, Aligarh)
6. Dr. Samina , Principle, ABIE
7. Mr. Himanshoo Sharma, Assistant Professor, ABIE
8. Mrs. Shagufta, Assistant Professor, ABIE
9. Dr. Saba Anees, Assistant Professor, ABIE
10. Dr. Afshan Anees, Assistant Professor, ABIE
11. Dr. Tabassum Qamar, Coordinator, IQAC

Agenda 1: Certification of last minutes

- Minutes of the last IQAC meeting held on 02.11.2020 were read and confirmed.

Agenda 2: Preparation of 2nd Cycle of Accreditation

- The coordinator of IQAC will update the website as per the requirement of NAAC.
- Pending AQARs will be uploaded on NAAC before the deadline.
- Preparation will start for applying 2nd cycle of Accreditation.

Agenda 3: Responsibilities assigned to Cells and Committees

- The Incharge of Research and Extension Cell will submit the proposal of organizing National Dr. Tabassum Qamar, Research and Extension Cell Incharge, will submit the proposal prepared for organizing National Seminar.
- The Incharge of Examination Cell (B.Ed.) will prepare a schedule for conducting II Sessional tests of B.Ed. I year in the month of March.
- The Incharge of Examination Cell (D.El.Ed.) will conduct the first Sessional Tests of I semester in the 2nd week of February.
- The Incharge of Examination Cell (D.El.Ed.) will start preparing the students mentally for the examination of D. El. Ed 1st semester and 3rd semester which will held as per the guidelines of DIET.
- The Incharge of Research and Extension Cell was instructed to encourage the faculty members to work on publications.

Agenda 4: Responsibilities assigned to faculty members of D.El.Ed.

- As IV semester is going to be started from February, the faculty members will prepare the Academic Calendar and Time-Table of this semester.
- The language teacher was instructed to create Language Club for the promotion of English and Hindi Language.
- 20 min Extra Input questions and other important questions for competitive exams like UPTET & CTET will be given to the students.

Agenda 5: Organization of Activities under various Cells and Committees

- Under Placement Cell, a **Workshop on 'Self Introduction'** will be organized on 22nd February for the students of B.Ed. I year, so that in a job interview, they can create a first and best impression on interviewers.
- The Incharge of Art and Craft Resource Centre will make proper arrangement for organizing a 3-days workshop on **Fevicryl Hobby Ideas**.

Agenda 6: Organization of Scout and Guide Camp

- Preparation will be done for organizing Scout and Guide Camp in the first week of March for the students of B.Ed. and D.El.Ed.

Agenda 7: Internship Programme of B.Ed. and M.Ed. Students

- Sixteen weeks Internship Programme for B.Ed. II year students will be held at Al-Barkaat Public School, Aligarh.
- Three weeks Internship of M.Ed. students, Department of Education, AMU, Aligarh will start in ABIE from 24th February to 20th March, 2020. The Coordinator of Internship will collaborate with In Charge in Dept. of Education, AMU, and prepare a plan for proper execution of Internship.

Agenda 8: Students' Seminar

- Students' Seminar will be organized by the teaching faculty in their respective subject on the topics assigned.

Agenda 9: Organization of activities for inculcating values among students

- On National Science Day, students of M.Ed. (Interns) will organize the science activities on the theme of 2021..

- On International Women's Day (8th March, 2021), M.Ed. interns will organize a programme under the guidance of Women Cell Incharge.
- Earth Day (22nd April) will be celebrated in ABIE to highlight the necessity of planting trees and keeping the environment clean for a healthy and happy life.
- Students' seminar on Ideologies of Dr. Bhim Rao Ambedkar will be organized on his Birth Anniversary (14th April, 2021).

The meeting ended with a vote of thanks to chair.


— Principal
Al-Barkaat Institute of Education
Anoopshahr Road, Aligarh


Dr. Tabassum Qamar
Coordinator IQAC



MINUTES OF THE IQAC MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was held online on **01.05.2021** at 2:00 p.m.

Following were present in the meeting:

1. Prof. S. M. Amin, President, ABES
2. Mr. S. Aman (Member, ABES)
3. Dr. Ahmad Mujtaba Siddiqui (Joint Secretary, ABES)
4. Dr. F.U. Siddiqui (Coordinator, ABEIs)
5. Dr. Nakhat Nasreen (Associate Professor, Dept. of Education, AMU, Aligarh)
6. Dr. Samina , Principle, ABIE
7. Mr. Himanshoo Sharma, Assistant Professor, ABIE
8. Mrs. Shagufta, Assistant Professor, ABIE
9. Dr. Saba Anees, Assistant Professor, ABIE
10. Dr. Afshan Anees, Assistant Professor, ABIE
11. Dr. Tabassum Qamar, Coordinator, IQAC

Agenda 1: Certification of last minutes

- Minutes of the last IQAC meeting held on 07.02.2021 were read and few were not confirmed because of lockdown due to COVID-19 pandemic.

Agenda 2: Announcement of Tutorial and Remedial Classes

- Starting Tutorial Classes in the month of May.
- Starting Remedial Classes for weak students.
- Time Table will be framed according to the tutorial and remedial classes.

Agenda 3: Conduction of Mock Examination and Interviews

- Teachers are advised to prepare a question bank of their respective subject containing 200 questions.
- All teachers are advised to submit two sets of question paper of their respective subject for Mock Examination on the pattern prescribed by DBRAU, Agra.
- Online teaching must be made convenient and should fulfill demands of students and modification will be done when and where required.
- Boosting the morale of students by providing them counseling, when needed.
- Teachers will keep reminding the students to complete their assignments and other practicum material while staying at home.

Agenda 4: Encouraging Faculty members for research contribution

- Incharge of Research and Extension Cell was entrusted the responsibility to prompt the Faculty members to work for publication for their professional growth.

Agenda 5: Submission of records by the respective Cell In-charges

- The In-charges of all the Cells and Committees were directed to submit the files containing the whole year documentation by the end of July, 2020 to the IQAC coordinator.

Agenda 6: Preparation and submission of AQAR

- The annual Report of IQAC (AQAR pending) will be prepared and submitted to NAAC by the Coordinator of IQAC before the due date.

The meeting ended with a vote of thanks to chair.

Dr. Tabassum Qamar
Coordinator, IQAC

Principal
Al-Barkaat Institute of Education
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Action Taken Report 2020-21

Plan of Action	Achievement/Outcomes
<ul style="list-style-type: none">• Development of strategies for effective implementation of B.Ed. as well as D.El.Ed. curriculum during COVID \-19 on the basis of the feedback given by the students for better output.	<ul style="list-style-type: none">• New strategies have been employed on the basis of the feedbacks and suggestions made by the students and their parents for the effective implementation of the B.Ed. and D.El.Ed. curriculum with the collaborative efforts of faculty members and experts in the field.• Efforts have been made by the teachers to deal with the situation arises due to transition of offline to online mode as a result of corona virus outbreak.• They prepared themselves to teach through online mode.• They started using PPTs, interactive video lessons, video integrated lesson plans, Google Forms for conducting Sessional, e-Resources etc. to facilitate learning.• Along with that they counseled the students and boost their morale to cope up with this arising situation.• Boosted the morale of students by providing them counseling, when needed.• More books (in both the languages) covering syllabus of both the courses B.Ed. and D.El.Ed. were procured in the library.• Links of e-resources have been shared by the Librarian during COVID era.
<ul style="list-style-type: none">• Revision and proper implementation of Feedback System	<ul style="list-style-type: none">• Proper analysis of the Feedback given by the students and teachers on overall course has been done and suggestions for improvement in the required areas have been provided.
<ul style="list-style-type: none">• Improvement in library service	<ul style="list-style-type: none">• More books relevant to the B.Ed. and D.El.Ed. syllabus were procured to enrich the library resource.• During COVID, links were shared of e-resources to teachers and students.



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	<ul style="list-style-type: none"> • Software was used for issuing books and journals.
<ul style="list-style-type: none"> • Organization of Educational Tour 	<ul style="list-style-type: none"> • No Educational Tour was organized due to some COVID-19 circumstances.
<ul style="list-style-type: none"> • Organization of Workshops, Guest Lectures, Symposiums, Discussions, and Students Seminar 	<ul style="list-style-type: none"> • Online workshop on 'Google Classroom' organized by Research and Extension Cell, ABIE on 18 July, 2020. • Online workshop on 'National Digital Library' organized on 25 July, 2020 Placement Cell, ABIE. • A special Lecture arranged on NEP 2020 for the students on 9/08/2020 by one of the faculty member of ABIE. • Online workshop on 'Google Forms Tool' organized on 22 August, 2020 by Research and Extension Cell, ABIE. • Presentation by the faculty members on National Education Policy 2020 organized from 20th-25th Aug' 2020. • A Special Lecture arranged on 'How to Solve Reading Comprehension' under Language Club, ABIE on 22/08/2020. • Web Series on Women Empowerment under the U.P. Government Programme MISSION SHAKTI was organized by ABIE from 23/10/2020 to 29/10/2020. • Online Lecture-cum-Workshop on 'Think +' was conducted by one of the faculty member of ABIE under Guidance and Counseling Cell on 10/10/2020. • Online lecture-cum-workshop on 'Reference Writing' by Research and Extension Cell, ABIE organized on 28/11/2020. • A guest lecture on 'Inclusive Education' organized under Research and Extension Cell on 3/12/2020. Ms. Eram Aziz, Assistant Professor, IVS College, GGSIPU, Delhi was the invited Guest. • An online Lecture-cum-workshop on 'How to use Spreadsheet in MS Excel' was conducted under Research and



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	<p>Extension Cell, ABIE on 26/12/2020.</p> <ul style="list-style-type: none"> • Webinar on “Not Toeing the Line- Standing Out from the Crowd” organized on 12th January, 2021. • Discussion on “Present Government Policies for Women and Girl Child” organized under Women Cell of ABIE on 16th January, 2021 via Blended mode. • Online Lecture on ‘Role of teacher as a counselor’ organized by ABIE on 23rd January, 2021. • An Online lecture-cum-workshop on ‘Virtual Education’ organized under Research and Extension Cell, ABIE by one of the faculty member on 24/04/2021. • An online Workshop on ‘Tie and Dye and Painting on Fabric with Fevicryl’ was organized by ABIE on 1/05/2021 as a practical of Art & Craft. • A guest lecture on ‘Improving Teaching & Learning: A psychological perspective’ was organized by ABIE on 3/05/2021. Dr. Surendra Pal Singh, Assistant Professor, Deptt of Teacher Education, DS College, Aligarh was the Guest speaker. • An online workshop was organized on ‘How to prepare Art & Aesthetic File’ on 22/05/2021 by ABIE. • A guest lecture on ‘Technological Paradigms’ was organized by ABIE on 7/06/2021. Dr. Sachin Kumar Verma, Assistant Professor, Deptt of Teacher Education, DS College, Aligarh was the Guest speaker. • An online workshop on ‘Google Docs’ was organized by Research and Extension Cell, ABIE on 19/06/2021.
<ul style="list-style-type: none"> • Organization of Awareness Sessions 	<ul style="list-style-type: none"> • An awareness session on ‘COVID-19 demands’ organized by ABIE on 16/01/2021. • Awareness Session on ‘Present Government Policies for Women and



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	<p>Girl Child' organized by Women Cell, ABIE on 16/01/2021.</p> <ul style="list-style-type: none"> • Awareness session on Traffic Rules organized on 6th February, 2021. • Awareness Session on 'World No Tobacco Day' was organized by ABIE via online mode on 31/05/2021. • Awareness Session 'Classical and Folk Dances of India' was held on 3/04/2021, a movie was screened to show the various forms of dances.
<ul style="list-style-type: none"> • Integration of community need based outreach programmes with extension activities 	<ul style="list-style-type: none"> • A guest lecture on 'Inclusive Education': A detailed lecture was delivered on the concept of Inclusive Education and the importance of 'International Day of Person with Disability' • Web Series on Women Empowerment under Mission Shakti Program (from 23/10/2020 to 29/10/2020): 1. Webinar on Interdependence of Women's Health, Diet and Immunity 2. Webinar on Defense Mechanism under Mission Shakti Program 3. Webinar on Legal Rights of Women under Mission Shakti Program. • International Minority Rights Day (18th December, 2020), an informative programme was organized by ELT (English Language Teaching) Interns, AMU during their internship at ABIE.
<ul style="list-style-type: none"> • ICT Resource Centre <ul style="list-style-type: none"> • Improvement in ICT services 	<ul style="list-style-type: none"> • Internet access speed which has been increased from 1.5 mbps to 4.0 mbps previous year was maintained this year too. • Smart Board placed in ICT room to facilitate learning and procurement of other electronic gadgets for smooth running of classes during COVID.
<ul style="list-style-type: none"> • Celebration of important days to develop moral, social and cultural values among students. 	<ul style="list-style-type: none"> • Rakhi making Competition on Raksha Bandhan (3/08/2020). • Celebrated 74th Independence Day



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	<p>(15/08/2020) by organizing online speech competition on 13th August, 2020.</p> <ul style="list-style-type: none">• National Sports Day (29th August, 2020), various games activities were organized for the students of ABIE.• Teachers Day (5th September, 2020), an online programme was organized by the students to honor their teachers.• National Literacy Day (8/09/2020), slogan competition was organized for the students by ABIE.• National Hindi Divas (14th September, 2020), an online speech competition was held focusing the 'Hindi-the National language'.• Gandhi Jayanti (2nd October, 2020), an online speech competition was held.• Sir Syed Day (17th October, 2019), an online programme was organized by the students of ABIE. Various activities: skit, songs, group songs, speeches and Taran-e-AMU was presented during the programme.• Rashtriye Ekta Diwas or National Unity Unity Day (30/10/2020) was celebrated via online mode on the occasion of Birth Anniversary of Sardar Vallabh Bhai Patel, the Iron Man of India.• National Integration Day (31/10/2020), an online speech completion was organized for the students by ABIE.• International Minority Rights Day (18th December, 2020), an informative programme was organized by ELT (English Language Teaching) Interns, AMU during their internship at ABIE.• A series of Programmes on the Birth Anniversary of Shri Atal Bihari Vajpayee (21/12/2020 to 25/12/2020) was organized by ABIE on the
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Al-Barakaat Institute of Education, Aligarh

	<p>recommendations of Government. Various events were organized during this programme like Online Quiz Competition, Online Nibandh Lekhan, Online Kavya Paath and Online Chitra Kala Pratiyogita.</p> <ul style="list-style-type: none">• Valedictory Function of National Youth Parliament Festival on the occasion of Birth anniversary of Swami Vivekananda through Webcast on 12th January, 2021 attended by teachers and students.• Republic Day (26th January, 2020), cultural programmes were organized by ABIE via virtual platform Zoom.• On the occasion of Yearlong Celebration of 125th Birth Anniversary of Netaji Subhash Chandra Bose a movie on the Life and Contribution of Netaji in India's struggle to Freedom 'The Forgotten Hero (2004)' was screened on 13/02/2021.• National Science Day (28/02/2021), a programme was organized where students presented self made posters, conducted experiment on Density Polarity Test of Milk Surface Tension Test, faculty members shared their views on this occasion.• International Women's Day (8/03/2021), a programme was organized by Women Cell, ABIE. Students participated and presented group songs, skit, posters and shared their views on the theme 'Women in Leadership: Achieving an Equal Future in a COVID-19 world'.• World Environment Day 5/06/2021 was celebrated by ABIE via online
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Al-Barakaat Institute of Education, Aligarh

	<p>mode. Students prepared a write up on the 'Need of Saving Environment' on this occasion.</p> <ul style="list-style-type: none"> • International Yoga Day (21/06/2021), a live session was conducted via Google meet by the Yoga Teacher of ABIE, where basic about yoga were discussed and few asans were shown to them.
<p>Prominent actions taken by various cells and committees:</p>	
<p>➤ <u>Placement Cell</u></p> <ul style="list-style-type: none"> • Organization of Workshops and Discussions for the students for qualifying Competitive examinations for better placement. • Provision of mock drill to develop career competencies among students and alumni • Proper notification of vacancies to students and alumni • 	<ul style="list-style-type: none"> • Arranged classes in Time table for Student Development Programme. • Arranged Quiz and written competition for preparing the students for competitive Examinations like CTET/UPTET. • Online lecture-cum-workshop on 'Reference Writing' by Research and Extension Cell, ABIE organized on 28/11/2020. • Mock Interview drill was practiced monthly for preparing the students to face interviews. • Students and alumni have been notified properly through notices, e-mails and telephonic conversations regarding job vacancies. • Social media like WhatsApp and Facebook is also used to disseminate the information to the Alumni regarding vacancies in various schools.
<p>➤ <u>Women Cell</u></p> <ul style="list-style-type: none"> • Organization of activities under Women Cell. • Celebration of International Women's Day 	<ul style="list-style-type: none"> • Discussion on "Present Government Policies for Women and Girl Child" organized under Women Cell of ABIE on 16th January, 2021 via Blended mode. • Web Series on Women Empowerment under the U.P. Government Programme MISSION SHAKTI was organized by ABIE from 23/10/2020 to 29/10/2020. • A programme was organized by



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<p>(8th March, 2020)</p>	<p>Women Cell, ABIE, where Students participated and presented group songs, skit, posters and shared their views on the theme 'Women in Leadership: Achieving an Equal Future in a COVID-19 world'.</p>
<p>➤ <u>Examination Cell</u></p> <p>➤ Ensuring proper process adopted by the faculty members for the assessment of the students.</p>	<ul style="list-style-type: none"> • Proper assessment of the students' achievements was done along with the analysis of the result by the faculty members. • During Lockdown Online assessment was done using Google forms.
<p>➤ <u>Research and Extension Cell</u></p> <ul style="list-style-type: none"> • Ensuring greater research contribution by the faculty members and active participation in Seminars/ Conferences/ Workshops/ Orientation Programme/ Short Term Courses/ FDPs/Online Programmes at Institutional, Regional, National and International level 	<p><u>Paper Published</u></p> <ul style="list-style-type: none"> • A Paper title "Human Rights of Women Condition And Protection In the Age of Globalization" Published in International Journal of Educational Research Studies, VOL-4, ISSUE- 46, E- ISSN 2454- 5554, 31st July 2020. <p><u>Paper Presented</u></p> <ul style="list-style-type: none"> • Presented paper "Learning through Digital Means" in an International Webinar Teaching and Examination Challenges during COVID-19 Pandemic held on 8th – 9th June, 2021 organized by Department of Teacher Training, Saltanat Bahadur PG College, Badlapur, Jaunpur, UP India. • Presented paper on "Education and Development" in "3rd International conference on recent advances in management and technology conducted by INVERTIS university Bareilly on 8th & 9th January 2021. <p>•</p> <p><u>Workshops, FDPs, Orientation Programmes and Online courses attended</u></p> <ul style="list-style-type: none"> • Attended two days Webinar 8th - 9 th July 2020 on topic "Vartman Kashmir ka Bhoo-Rajinaitic Pradrisha" organized by S.D.S Degree College



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	<p>Uttrakhand.</p> <ul style="list-style-type: none">• Attended three days International webinar on “Significance on Personal Branding in Pandemic Scenario” dated 28th July to 30th July 2020. Organized by Aligarh College of Education, Aligarh.• Attended one day National Webinar on “VENTEL” on dated 11th Aug 2020 organized by MGNCREDEHE, India. 4. Attended the “National Webinar on New Education Policy-2020-Online Education in Amalgamation with Classroom Teaching” on 29-30 Aug 2020 organized by TRK Mahavidyalaya, Aligarh.P• Participated in the Webinar on “National Education Policy 2020: Futuristic and Innovative Vision of Education” and completed Quiz successfully on 28th September 2020• Attended one day Webinar on “Impact of COVID- 19 on Human Rights Practices” on 10th December 2020, organized by Al – Barkaat Institute of Management Studies, Aligarh.• Attended an IVS Faculty Development Programme on “Approach towards effective Teaching” on 17th -23rd December 2020 organized by Institute of Vocational Studies, Delhi.• Attended the International Workshop on “At the Edge of Social Justice: The Identity And Struggles of Transhumant Van - Gujjar Pastoralists” organised by the Dr. Ambedkar Centre for Exclusion Studies & Transformative Action (ACESTA) of of Global University, Saharanpur, India, held on 27 - 28 January 2021.
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- Attended the “National Level Online Quiz Competition on National Women’s Day” organised on 18th & 19th February 2021 by Women Development Cell in Collaboration with Internal Quality Assurance Cell (IQAC) of Clara’s College of Commerce, Mumbai.
- Attended one Day National Webinar on “ Gender Sensitization” Organized on 8th March 2021 by Women Development Cell in Association with Department of Bachelor of Commerce of Clara’s College of Commerce, Mumbai.
- Attended National e-Workshop on ICT Pedagogical Skills during COVID-19 from 21-22 September, 2020 organized by Department of Education, AMU, Aligarh
- Attended a National Webinar on ‘Soft Skills’ under ‘Gyaan Vigyaan’ Webinar Series organized by Saksham Society, Jaipur, Rajasthan on 17th April, 2021.
- Attended a National Webinar on ‘Critical Thinking’ under ‘Gyaan Vigyaan’ Webinar Series organized by Saksham Society, Jaipur, Rajasthan on 18th April, 2021.
- Attended a two day National Workshop on “How to Write and Publish” held on 6-7 May, 2021 organized by TRUBA Group of Institutes, Bhopal, Madhya Pradesh. 6. Attended two days Online Workshop entitled “COVID-19 and its Impact in Society” organized by Department of Social work, Bharathidasan University, Tiruchirapalli held from 20-21 May,



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	<p>2021.</p> <ul style="list-style-type: none">• Attended an Online National Workshop on ‘GENDER- BASED VIOLENCE AND PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE’ held on 13 - 14 August 2020 organized by Internal Complaints Committee of Army Institute of Education, Greater Noida.• Attended one day webinar on “National Education Policy 2020: Futuristic and Innovative Vision of Education” on 28th September, 2020 organized by AlBarakaat Institute of Education, Aligarh• Attended a two day ‘Workshop on Hands on Training on Development of e-content (MOODLE) & Educational Video Creation’ (Online Mode) held on 23rd & 24th January 2021, organized by Coimbatore Institute of Technology and Teaching Learning Centre under PMMMNTT, Department of Higher Education, MHRD GOI.• Participated and qualified National Level Online Quiz Competition on National Women’s Day organized on 18th and 19th February 2021 by Women and Development Cell in collaboration with IQAC of Clara College of Commerce, affiliated to the University of Mumbai.• Attended a two day online workshop on ‘Excel Fundamentals for Data Analysis’ held on 13th & 14th Mar’ 2021, organized by Coimbatore Institute of Technology and Teaching Learning Centre under PMMMNTT, Department of Higher Education, MHRD GOI.
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<ul style="list-style-type: none">• Activities organized by the Incharge of the Cell	<ul style="list-style-type: none">• Attended a National Webinar on 'Introduction of Securities Market' organized by Department of Commerce, Government Post Graduate College, Ranikhet (Almora), Uttarakhand. held on 29th June' 2021• Attended an online Faculty Development Programme on "Approach towards Effective Teaching" 17th to 23rd Dec' 2020 organized by Institute of Vocational Studies, Delhi.• Attended one day International Conference on "Economic consequences of covid-19 global outbreak "on 27 June 2021 organised by S.S Jain Subodh Management Institute, Jaipur. <p>Other Work Detail</p> <ul style="list-style-type: none">• Online workshop on 'Google Classroom' organized by Research and Extension Cell, ABIE on 18 July, 2020.• Online workshop on 'National Digital Library' organized on 25 July, 2020 Placement Cell, ABIE.• A special Lecture arranged on NEP 2020 for the students on 9/08/2020 by one of the faculty member of ABIE.• Online workshop on 'Google Forms Tool' organized on 22 August, 2020 by Research and Extension Cell, ABIE.• Presentation by the faculty members on National Education Policy 2020 organized from 20th-25th Aug' 2020.• A Special Lecture arranged on 'How to Solve Reading Comprehension' under Language Club, ABIE on 22/08/2020.• A guest lecture on 'Inclusive Education' organized under Research and Extension Cell on 3/12/2020. Ms. Eram Aziz, Assistant Professor, IVS
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	<p>College, GGSIPU, Delhi was the invited Guest.</p> <ul style="list-style-type: none"> • An online Lecture-cum-workshop on 'How to use Spreadsheet in MS Excel' was conducted under Research and Extension Cell, ABIE on 26/12/2020. • Webinar on "Not Toeing the Line- Standing Out from the Crowd" organized on 12th January, 2021. • An Online lecture-cum-workshop on 'Virtual Education' organized under Research and Extension Cell, ABIE by one of the faculty member on 24/04/2021. • An Online lecture-cum-workshop on 'Virtual Education' organized under Research and Extension Cell, ABIE by one of the faculty member on 24/04/2021. • A guest lecture on 'Improving Teaching & Learning: A psychological perspective' was organized by ABIE on 3/05/2021. Dr. Surendra Pal Singh, Assistant Professor, Deptt. of Teacher Education, DS College, Aligarh was the Guest speaker • An online workshop on 'Google Docs' was organized by Research and Extension Cell, ABIE on 19/06/2021. •
<p>➤ <u>Physical Health and Sports Resource Centre</u></p> <ul style="list-style-type: none"> • Arrangement in Time Table for Games period. • Organization of / or participation in sport events at institutional, regional, and national level 	<ul style="list-style-type: none"> • In the Time Table arrangement was made for the games period for the students keeping in mind 'Health is Wealth'. • During the Session 2020-21, classes mostly run via online mode. No Outdoor, regional or national level events organized. • Quiz Competition on Sports. • Online Yoga session on International Yoga Day (21/06/2021). • Organization of online Fitness Week (13-18 July, 2020). Various activities like COVID-19 safety measures,



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<ul style="list-style-type: none"> • Provision of new sports equipments 	<p>importance of sanitization, Stress release exercises, Session by Psychologist for sharing tips on coping up during COVID-19 situation, Awareness Session stress management.</p> <ul style="list-style-type: none"> • One day Webinar under Mission Shakti on 'Interdependence of Womens Health, Diet and Immunity' by Dr. Sapna Agarwal (23/10/2020). • Students participated in various outdoor and indoor sports activities organized on this occasion along with covering 10,000 steps. • More Sports equipments were procured.
<p>➤ <u>Guidance and Counselling Cell</u></p> <ul style="list-style-type: none"> • Organization of Orientation Programme • Organization of guest lecture on career guidance • Ensuring full cooperation of teachers in solving the problems of students through counseling 	<ul style="list-style-type: none"> • A Special Lecture arranged on 'How to Solve Reading Comprehension' under Language Club, ABIE on 22/08/2020. • Online Lecture-cum-Workshop on 'Think positive' was conducted by one of the faculty member of ABIE under Guidance and Counseling Cell on 10/10/2020. • Webinar on "Not Toeing the Line- Standing Out from the Crowd" organized on 12th January, 2021. • Online Lecture on 'Role of teacher as a counselor' organized by ABIE on 23rd January, 2021. • Behaviour related and adjustment problems of students were solved. • Proper educational guidance was also given to the students. • Solving the problems of the students related to their behaviour.
<p>➤ <u>Grievance Redressal Committee</u></p> <ul style="list-style-type: none"> • Facilities provided to students lodge their complaint. • Organization of regular meetings with the Principal for immediate actions 	<ul style="list-style-type: none"> • Grievance Box placed in the campus and email id is provided to the students so that they can post their grievance. WhatsApp group has also been created for students to drop their grievances online.



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<ul style="list-style-type: none">• Seeking cooperation of guidance and counseling cell to solve behavior related grievances	<ul style="list-style-type: none">• Prompt actions were taken to solve students' grievances depending upon the nature of problem.• Grievances related to behavior problems were solved with the help of Guidance and Counseling Cell Incharge.
<p>➤ <u>Anti-Ragging Cell</u></p> <ul style="list-style-type: none">• As per the guidelines of UGC Anti-Ragging Cell has been established in the institute to curb the menace of Ragging in Higher Educational Institutions.	<ul style="list-style-type: none">• Due to COVID-19, no registration was done. Classes were mostly held via online mode.

Dr. Rubina Shahnaz
Principal

ABIE

Principal

Al-Barkaat Institute of Education
Aligarh

Dr. Tabassum Qamar
Coordinator
IQAC