

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

I. Details of the Institution

1.1 Name of the Institution

Al-Barkaat Institute of Education

1.2 Address Line 1

Post ADF, Near Jamalpur Railway Crossing

Address Line 2

Anoopshahar Road

City/Town

Aligarh

State

Uttar Pradesh

Pin Code

202122

Institution e-mail address

abie.b.ed@gmail.com

Contact Nos.

0571-6500607

Name of the Head of the Institution:

Dr. Samina

Tel. No. with STD Code:

0571-6500607

Mobile

+919719205320

Name of the IQAC Co-ordinator

Dr. Tabassum Qamar

Mobile:

+919045126124

IQAC e-mail address:

iqac.abie@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

UPCOTE15873

OR

1.4 NAAC Executive Committee No. & Date:

EC(SC)/05/A&A/104

1.5 Website address:

www.abie.ac.in

Web-link of the AQAR:

<http://abie.ac.in/imgs/AQAR2016-17.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.58	2014-15	05 years

1.7 Date of Establishment of IQAC : DD/MM/YYYY

05/11/2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2015-16 submitted to NAAC on

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

*The Institute is recognized by NCTE

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

D.El.Ed. (B.T.C.)

1.11 Name of the Affiliating University (for the Colleges)

Dr. B.R. Ambedkar University, Agra

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-"/>		
University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	
UGC-COP Programmes	<input type="text" value="-"/>		

*Minority Status by UP Govt.
*Registration under 2(f) & 12B , UGC Act 1956

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="03"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02/01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="05"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="02"/>
2.8 No. of other External Experts	<input type="text" value="03"/>
2.9 Total No. of members	<input type="text" value="21"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="04"/>	Faculty	<input type="text" value="01"/>
	Non-Teaching Staff	<input type="text" value="01"/>	Students	<input type="text" value="01"/>
	Alumni	<input type="text" value="01"/>	Others	<input type="text" value="01"/>

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Theme of the Workshop organized at Institutional Level

2.14 Significant Activities and contributions made by IQAC

- Organized Two Days Workshop for in-service teachers on “Educating Children in the New Millennium” in Al-Barkaat Public School, Aligarh from 7th to 8th November 2016.
- Organized One Day Workshop “Enhancing Teaching Skills” for in-service Teachers and prospective teachers (B.Ed. & M.Ed. students) on 22nd April, 2017.
- Made improvement in the Academic Audit and Administrative Audit system of the institute for better quality control.
- Continued subject wise result analysis system to know the teaching performance of teacher educators and provided suggestions for improvement.
- Organized community need based outreach programmes with participation of faculty members, students, alumni, non- teaching staff and residents of vicinity areas.
- Organized guest lectures, symposium, and awareness sessions for holistic development of the students.
- Reorganized Cells and committees of the Institution for better performance.
- Established Anti-Ragging Cell as per the guidelines of UGC for curbing the menace of Ragging in the Institute.

2.15 Plan of Action by IQAC/Outcomes

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by end of the year*

Plan of Action	Outcomes Achieved
<ul style="list-style-type: none"> • Development of strategies for effective implementation of 2 year B.Ed. curriculum on the basis of the feedback given by the students for better output. • Revision and proper implementation of Feedback System • Improvement in library service • Organization of Workshops as Resource Persons by the Teaching Faculty • Organization of Educational Tour • Organization of Guest Lectures • Awareness Campaign and Sessions Organized 	<ul style="list-style-type: none"> • New strategies have been employed on the basis of the feedbacks and suggestions made by the students and their parents for the effective implementation of the B.Ed. curriculum with the collaborative efforts of faculty members and experts in the field. • More books (in both the languages) covering syllabus as per new curriculum were procured in the library. • Proper analysis of the Feedback given by the students on Teacher’s performance and on each subject has been done using 4 point scale and suggestions for improvement in the required areas have been provided. • More books according to the syllabus have been procured. • Two Days workshop “Educating Children in the New Millennium” was organised for the Teachers of ABPS from 7th – 8th November, 2016. • One Day workshop “Enhancing Teaching Skills” was organised for in-service and prospective teachers on 22nd April, 2017. • An Educational Tour to Manali (Himachal Pradesh) was organized from 3rd – 8th November, 2016. • Guest lectures on “Motivational Theory of MTV”, “Educational Financing”, a session on “Ideologies of Dr. Bhim Rao Ambedkar” and a discussion on the “Right of Minorities”, “National Education Day” and “National Science Day” were organized. • “International Literacy Day”, “World Aids Day”, “Earth Day”, “World Cancer Day”, “Labour Day”, “International Women’s Day” and “National Youth Day”

- Integration of community need based outreach programmes with extension activities
- Improvement in ICT services
- Celebration of important days to develop moral, social and cultural values among students.

Prominent actions taken by various cells and committees:

➤ **Placement Cell**

- Proper notification of vacancies to students and alumni
- Provision of mock drill to develop career competencies among students and alumni

➤ **Women Cell**

- Organization of awareness camp for gender sensitization
- Organization of guest lecture on responsibility of women in building a society.

➤ **Research and Extension Cell**

- Ensuring greater participation of students in seminars and workshops at institutional, regional, national and international level
- Active research participation by faculty members

- “Voter Awareness Campaign”, “Drinking Water Campaign”, “Qaumi Ekta Week” and “Scout and Guide Camp”
- Internet access speed which has been increased from 1.5 mbps to 2.0 mbps previous year was maintained this year too.
- Trafficking International Yoga Day International Women’s Day, Republic Day, Swami Vivekananda Jayanti, Dr. Ambedkar Mahaparinirvan Diwas, World AIDS Day, World Cancer Day, Gandhi Jayanti, Sir Syed Day, National Education Day, Children’s Day, National Unity Day, World Heart Day, Labour Day, Shaheed Bhagat Singh Jayanti, National Science Day and Teacher’s Day were celebrated.

- Students and alumni have been notified properly through notices, e-mails and telephonic conversations regarding job vacancies.
- WhatsApp group of alumni is also there to disseminate the information regarding vacancies in various schools.

- Gender Sensitization Awareness Campaign was organized on 10th Dec’ 2016.
- For generating awareness about the role and responsibility of women in building a society a guest lecture was organised.

- Students participated in One Day Workshop “Enhancing Teaching Skills” organized by Al-Barkaat Institute of Education on 22nd April, 2017.
- Faculty members organized a Two Days Workshop on “Education in the New Millennium” as a Resource Person for the in-service teachers of Al-Barkaat Public School

<p>➤ <u>Physical Health and Sports Resource Centre</u></p> <ul style="list-style-type: none"> • Organization of / or participation in sport events at institutional, regional, and national level • Provision of new sports equipments <p>➤ <u>Guidance and Counselling Cell</u></p> <ul style="list-style-type: none"> • Organization of guest lecture on career guidance • Ensuring full cooperation of teachers in solving the problems of students through counselling <p>➤ <u>Grievance Redressal Committee</u></p> <ul style="list-style-type: none"> • Organization of regular meetings with the Principal for immediate actions • Seeking cooperation of guidance and counselling cell to solve behaviour related grievances <p>➤ <u>Anti-Ragging Cell</u></p> <ul style="list-style-type: none"> • As per the guidelines of UGC Anti-Ragging Cell has been established in the institute to curb the menace of Ragging in Higher Educational Institutions. 	<p>and a One Day Workshop on “Enhancing Teaching Skills” for the in-service and prospective teachers.</p> <ul style="list-style-type: none"> • Two research papers have been published by the faculty members. <ul style="list-style-type: none"> • Students participated in sport event organized at Institutional level during Qaumi Ekta Week (19th-25th Nov’2016). • More Sports equipments were procured. <ul style="list-style-type: none"> • Guest Lecture on Career Planning and Management was organized on 21th Jan’ 2017. • Many behaviour related and adjustment problems of students were solved. • Proper educational guidance was also given to students. <ul style="list-style-type: none"> • Prompt actions were taken to solve students’ grievances depending upon the nature of problem. • Grievances related to behaviour problems were solved with the help of Guidance and Counselling Cell Incharge. <ul style="list-style-type: none"> • All the students of B.Ed. and D.El.Ed. were registered under the cell by filling up the online Anti-Ragging Form.
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** Attach the Academic Calendar of the year as Annexure*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Suggestions and recommendations granted by the Management from time to time were properly incorporated.

PART B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	01	-	-	03
PG Diploma	-	-	-	-
Advanced Diploma	-	01	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	01	01	-	03
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	-
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus was revised previous year that has already been mentioned in the yearly report of 2015-16.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The Institute got the approval and affiliation for D.El.Ed. (BTC) which got delayed and will start from the up coming academic session.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
05+01	05	-	-	01 Principal

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	02	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

01

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	-	01	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The course content was aided with related classroom activities, case studies and real life situations for deeper understanding and application of the material learned practically.
- Students are trained in English language and communication skills with the provision of Language Lab.
- Internet services have been provided in the classroom to equip teachers' lessons with different audio visual aids.
- Expert lectures and visits are arranged for improving teaching learning process.

2.7 Total No. of actual teaching days during this academic year

228

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Every Sessional test have been followed by feedback from teachers with reference to the content matter, presentation skills as well as better time management that helped the students in improving their performances.
Double Valuation of examination copies has been done during mock examination.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students

B.Ed. I year	79.95
B.Ed. II year	78.22

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	24	-	58.33	8.3	-	66.67
-	-	-	-	-	-	-
-	-	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC ensured that all the theory classes, subject practicals, Sessional tests and co-curricular activities were conducted as per the academic calendar.
- Feedback on each course and each teacher educator's performance was taken by the students.
- Marks analysis was done for the Sessional and final examination subject wise to know the progress in teaching and learning
- IQAC ensured that library has sufficient books as per the requirement of new syllabus.
- In absence of books in the market with the new and changed syllabus, IQAC ensured that supplementary material could be provided by the teachers from internet.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops*, etc.	05
Others (Short Term Course)	-

* Two Workshops were organized by the faculty members as Resource Persons for the in-service teachers and prospective teachers.

- Two Days workshop “Educating Children in the New Millennium” was organised for the Teachers of ABPS from 7th – 8th November, 2016.
- One Day workshop “Enhancing Teaching Skills” was organised for in-service and prospective teachers on 22nd April, 2017.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	02	-	-	-
Technical Staff	03	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC monitored Research and Extension Cell to ensure the participation by the faculty members in Seminars, Conferences and Workshops for their professional growth.
- IQAC motivated students to make greater participation in seminars and workshops.
- Necessary guidance has been provided by the Incharge of Research and Extension regarding paper writing to the students.
- IQAC ensured the provision of proper internet facility, extra library books and journals and adjustment in time table for encouraging greater participation of staff and students in seminars, conferences and workshops.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-		-	-

*Rahat Project for development of underprivileged section of society owned and managed by Al-Barkaat Educational Society.

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

* Faculty Members are preparing Research Proposal under Minor Research Project to be submitted to UGC.

3.4 Details on research publications

	International	National	Others
Peer Review Journals		01	
Non-Peer Review Journals			
e-Journals		01	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="02"/>
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="-"/>
		Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Drinking Water Campaign was organized at Tikaram Girls' Degree College to serve cold and fresh water to students appearing in UPBED JEE and the local public on 3rd May, 2017.

Labour Day Al-Barkaat Institute of Education celebrated Labour Day on May 1st, 2017. The day was celebrated to pay the respect to all workers, men and women for their contribution towards making our lives easier.

Earth Day was celebrated by Al-Barkaat Institute of Education on 22nd April, 2017 to highlight the necessity of planting trees and keeping the environment clean for a healthy and happy life.

International Women's Day has been celebrated in Al-Barkaat Institute of Education to signify the contribution of women in various walks of life: social, economical, political and cultural on 8th March, 2017. On this occasion faculty members and students of B.Ed. have participated and presented their views on the International Women's Day 2017 campaign theme "**Be Bold for Change**".

National Science Day was celebrated by Al-Barkaat Institute of Education on 28th February, 2017. This day marks the discovery of Raman Effect by Indian physicist Sir Chandrashekhara Venkata Raman (CV Raman) on 28th February, 1930. The students of B.Ed. participated in various activities organized by the institute on the theme '**Science and Technology for Specially-Abled Persons**'.

Three days **Scout and Guide Training Camp** has been organized in Al-Barkaat Institute of Education, Aligarh by Scout Trainer O.P. Hans from 16th – 18th February, 2017. The purpose of organizing such training camp is to make the students be prepared always to help others.

Cancer Awareness Walkathon: The staff members and students of Al-Barkaat Institute of education, Aligarh participated in Cancer Awareness Walkathon. This Walkathon was organised by Jawaharlal Nehru Medical College, AMU, Aligarh in collaboration with MEDICS & Society for Breast Cancer Awareness on World Cancer Day, 4th February, 2017 for generating awareness among the public about cancer disease.

Voter Awareness Campaign: The staff members and students of Al-Barkaat Institute of Education, Aligarh participated in a rally organised by Dainik Jagran on 6th February, 2017 to make the people aware of their voting rights and to motivate them to vote.

World AIDS Day was observed by Al-Barkaat Institute of Education, Aligarh on 1st December, 2016. On this occasion an awareness session was organised in order to raise the awareness of the causes and prevention of AIDS pandemic. All the faculty members and students of B.Ed. participated in the session.

Qaumi Ekta Week was celebrated by Al-Barkaat Institute of Education, Aligarh from 19th to 25th November, 2016. Students of B.Ed. participated in various programmes: Group Discussion, Chart Making Competition, Awareness Session on 'Dignity of Labour', Skit Competition, Lecture on 'Importance of Women in Indian Society and their Contribution in Nation Building' and Awareness Session on 'Conservation of Natural Resources', organized during the whole week and received certificates for performing well.

Community Work

Students of B.Ed. participated in community work organised for one week from 28th November – 03rd December, 2016. During the week the students tried to generate the awareness among the people the necessity of keeping their surrounding clean for a healthy and happy life.

Blood Donation Camp had been organised by Al-Barkaat Institute of Education on 22nd October 2016 in collaboration with Jawaharlal Nehru Medical College, AMU, Aligarh. The faculty members and the students of ABIE along with other sister institutions of Al-Barkaat Educational Institutions took part and donated 60 units of blood.

World Heart Day ABIE organized an Awareness Programme to mark the event of World Heart Day, 29th September, 2016. The students made PowerPoint Presentations and delivered speeches detailing the different causes and preventive measures for Cardiovascular Diseases. The programme came to an end with concluding speech of the Principal.

Being an Institute of Education ABIE celebrated 50th **International Literacy Day** under the banner “Reading the Past, Writing the Future” with great concern on 8th September, 2016. On this occasion ABIE organized an Awareness Campaign in vicinity areas awaring the people about importance of education highlighting its need not only for getting employment but in day today life activities, in safeguarding ones health and in saving oneself from being socially, economically and politically exploited.

Plantation Drive: ABIE participated in a mission "Ek Crore Paudhe Abhyan" of Dainik Jagran, local newspaper of Aligarh by organizing a tree plantation drive on 18th July, 2016. The faculty members and students of ABIE planted saplings in the college campus.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3724 sqm			
Class rooms	07	-	-	07
Laboratories	06	-	-	05
Seminar Halls	01	-	-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others		-	-	15
Library	01			
Reading Room	01			
Office	01			
Canteen	01			
Physical Health and Sports Resource centre	01			
Arts and Craft Room	01			
Placement cell, Grievance Redressal Cell, Women Cell, Guidance and Counselling Cell	01			
Internal Quality Assurance Cell, Research and Extension Cell	01			
Sick Room	01			
Girl’s Common Room	01			
Store Room	04			
Lavatories				

*Science and Mathematics Labs are established in one room.

** Language Lab and Home Science Lab are in sharing with Al-Barkaat Public School, the sister institution of Al-Barkaat Institute of Education.

4.2 Computerization of administration and library

- Fully computerized Library and Accounting System
- Online scholarship service for students

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5173	470395	152	17430	5326	487825(ap prox)
Reference Books	322	68403	2	370	324	68779
e-Books	Nil	-	-	-	-	-
Journals	19	22390	1	500	15	16310
e-Journals	7	Free of cost	1	Free of cost	8	Free of cost
Digital Database	1	Free of cost	-	-	1	Free of cost
CD & Video	26	1350	-	-	26	1350
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing		01	1.5mbps	-	-	01	-	-
Added		-	0.5mbps	-	-	-	-	-
Total	28	01	2mbps	-	-	01	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training was provided to students for web serving, creation of email- id, M.S. Office: MS Excel, Word and Power Point Presentation

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	364.11768
iii) Equipments	-
iv) Others	-
Total:	364.11768

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The students were made aware of student support services through:

- The college prospectus
- Orientation programme at the beginning of the course
- Circulars and notices

5.2 Efforts made by the institution for tracking the progression

- Mentoring was done to check the progress and suggestions were made for improvement
- Every Sessional test was followed by feedback from teachers with reference to the content matter, presentation skills as well as better time management that helped in the improvement of students' performance.
- Placement cell regularly contacted the students to know their employment status
- Meeting was held with teachers to know the progress of students.
- Meeting was conducted with students to know their satisfaction level regarding teaching and student support services.

5.3 (a) Total Number of students

	UG	PG	Ph. D.	Others
B.Ed. I year	47	-	-	-
B.Ed. II year	33			
Total	80			

(b) No. of students outside the state

01

(c) No. of international students

-

No. of Students	Men		Women	
	No.	Percentage	No.	Percentage
B.Ed. I year	4	9	43	91
B.Ed. II year	9	27	24	73
Total	13	16	67	84

Last Year (B.Ed. II year)						This Year (B.Ed. I year)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
23	02	-	08	-	33	28	02	-	17	-	47

Demand ratio	Dropout %
50 % students are admitted through counselling and 50 % minority students through direct admission after appearing in UP B.Ed. Joint Entrance Test	2% in B.Ed. I year 2 % in B.Ed. II year

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Classes for preparation of NET/TET and CTET and UPTET Examination were organized.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Counselling for inculcating cooperative nature, and resolving adjustment problems
- Guidance for studies and preparation of examination
- Career guidance regarding how to face interview, how to make a good CV etc.

No. of students benefitted

5.7 Details of campus placement

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	03	03

5.8 Details of gender sensitization programmes

A gender sensitization Awareness Camp was organized under the aegis of Women Cell of ABIE on 10th Dec'2016.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	47	562295
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

* One week Community Programme

5.13 Major grievances of students (if any) redressed: _____

Instalment of Projector for power point presentation in the class of B.Ed. II year.

Procurement of more subject related books of B.Ed. I year and II year.

Increase in internet access speed

Permission to go home for genuine reason.

Provision of a photo copy machine and printer for students in the office

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

- To become an outstanding centre of learning, serving the needs of India and addressing the challenges in society.

Mission:

- To be a centre of excellence through its academic research and quality education.
- To develop the students into well qualified teachers so that they can meet the challenges ahead with right type of skills and attitudes woven with social values and ethical standards.

6.2 Does the Institution has a Management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Institution follows the Curriculum prescribed by NCTE, though efforts were made for its successful implementation with the cooperative efforts of teaching staff and experts.

6.3.2 Teaching and Learning

A year plan was made by each teacher regarding the teaching (theory, tutorial, and NET/CTET/TET preparation classes), conduction of practical and Sessional tests.

The teachers were advised to improve and incorporate innovative teaching strategies in the teaching learning process.

Teachers' performance was followed up regularly through subject wise analysis of Sessional tests, meeting with students and feedback.

Guest lectures were arranged.

Arrangement was also done to train students in English language and communication skills.

6.3.3 Examination and Evaluation

Students were made aware of the internal and external evaluation system during the orientation programme.

Examination Committee In-charge was assigned the responsibility of conducting Sessional tests and mock examination properly.

Students' performance analysis for tests was made to improve their performance in further tests and examination.

Assignments and projects were allotted to students.

One week internship was conducted for the students of B.Ed. I year in campus school other than three weeks community work.

Six months internship was conducted for the students of B.Ed. II year in campus school.

6.3.4 Research and Development

The teachers were encouraged to participate in short term courses, to participate in seminar and conferences and get papers published in reputed journals.

Data collection was done by students for particular assigned topics in different papers.

The students were encouraged to participate in seminars and workshops and contribute research papers.

6.3.5 Library, ICT and physical infrastructure/instrumentation

Library services were improved by alteration of some previous rules and regulations.

Library facilities were enhanced by addition of more books.

ICT facilities were enhanced by improving internet access speed, adding software and providing internet access into classroom

6.3.6 Human Resource Management

Various committees were set up for the smooth and efficient functioning of the institute.

Regular meetings were held with teaching and non-teaching staff members.

Students were involved in constructive work throughout the session.

6.3.7 Faculty and Staff recruitment

The Institute follows the Government policies regarding faculty and staff recruitment.

6.3.8 Industry Interaction / Collaboration

The Institute had collaboration with Department of Education, Aligarh Muslim University, Aligarh for internship of their M.Ed. students.

The Institute collaborated with Al-Barkaat Public School for 1 week internship for the students of B.Ed. I year and six months internship for the students of B.Ed. II year.

6.3.9 Admission of Students

Being a Minority Institute, 50% seats are reserved for minority students. The procedure for admission is as per rules and regulations of Dr. B.R. Ambedkar, University, Agra (the affiliating university) and National Council of Teacher Education.

At the Institutional level the documents were verified and counselling of students was done regarding choice of optional and teaching subjects.

6.4 Welfare schemes for

Teaching	EPF, Medical Insurance under Star Health India
Non teaching	EPF, Medical Insurance under Star Health India
Students	--

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts from Department of Education, A.MU., and D.S. College, Aligarh	Yes	Principal, ABIE Coordinator, ABIEs

Administrative	Yes	Dr. B.R. Ambedkar University, Agra	Yes	Joint Secretary, ABES, and Coordinator, ABEIs
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6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Dr. B.R. Ambedkar University has prescribed new syllabus in which 20% internal assessment weightage for all papers have been given to the Institute beside 25% of practical examination weightage. Earlier the autonomy was restricted to 25% practical examination weightage only.

6.11 Activities and support from the Alumni Association

An Alumni meet was organized where alumni shared their experiences and guided the students on various issues.

6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher Association is under process.

6.13 Development programmes for support staff

- International Labour Day was celebrated to facilitate the 4th grade employees of the institute.
- Meeting was held with non-teaching staff to hear their grievances and requirements.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Cleanliness Campaign, a part of Swachhta Abhiyan, was organized in nearby village, the staff members and students of sister institutions were also sensitized towards keeping their campus clean and green.
- Saplings were planted.
- Organic waste material was decomposed to make manure.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Introduction of Academic audit and administrative audit system in the institute helped in better functioning of the institute and proper assessment of contribution made by each member for the accomplishment of organizational goals.
- Feedback on students' performance after each sessional helped in achieving better performance.
- Subject wise result analysis system helped the teachers in improving their performance.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Admission Committee** – With the beginning of the new academic session a new batch of students is admitted to the first year of B.Ed. course. An Admission Committee is formed to supervise the complete admission process and conduct the admissions as per the admission schedule, following the rules and regulations of the affiliating university DBRAU, Agra.

The composition of the Committee is:

Chief Coordinator - Dr. Samina Fazli, Principal of ABIE

Member - Mr. Himanshoo K. Sharma, Assistant Professor, ABIE

Member Assistant – Mr. Sanjeev Sharma, Office Superintendent, ABIE

Mr. Naved, Office Assistant, ABIE

- **Anti-ragging Cell** – According to the 3rd Amendment of UGC Regulations on “Curbing the menace of Ragging in Higher Educational Institutions, 2016” Anti ragging Cell has been established in the institute.

In Charge of the Cell - Mr. Mohd Anas

Teacher Representative - Mr. Himanshoo K. Sharma,

Mrs. Shagufta

- **Parent-Teacher Association** – The establishment of Parent-Teacher Association is under process.

- Institute's website has been reconstructed as per the need .
- **Strengthening the Practice Teaching Programmes** – The students of B.Ed. have been appointed as Assistant Teachers to enhance their experience and make them familiar with day-to-day classroom problems and dealing with the using creative ideas and incorporating accountability, adaptability, creative thinking, problem solving ability and so and so forth.
- For the **professional development of the teachers**, they were encouraged to participate as Resource Person in the workshops organised by the institute for the in-service and prospective teachers.
- **Guest Lectures and workshops** were organised for the students of B.Ed.
 - Guest lectures on “Motivational Theory of MTV”, “Educational Financing”, a session on “Ideologies of Dr. Bhim Rao Ambedkar” and a discussion on the “Right of Minorities”, “National Education Day” and “National Science Day” were organized.
 - A workshop on “Enhancing Teaching Skills” was organized for the teachers and students of B.Ed. were made to participate as they are the prospective teachers.
- The computer lab is already well equipped with sufficient number of computers.
- Faculty members prepared the proposals for Minor Research Project sponsored by UGC
- Major issues faced by the community in particular and society at large were explored to conduct community need based outreach programme.
- Securing 100 percent first division result.
- Internal Evaluation has been improved.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- **English language and Communication Skills Development through provision of Language Lab**

Two hours for two week days are arranged for students to train them in soft skills. Students learn speaking, reading, writing, listening skills through Clarity English software and email conversational English.

- **Inculcation of research Ambience**

Students are made actively involved in action research , writing research papers, conducting surveys under the guidance of research and extension cell that provide them good research experience.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Cleanliness Campaign, a part of Swachhta Abhiyan, was organized in nearby village, Bhagwangadhi, to make the villagers aware of urgency to keep their environment clean and to save water and planting of trees.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength: Highly qualified teaching staff, best infrastructural facilities, research culture.

Weaknesses: Less autonomy by the affiliating University

Opportunities: Learned Faculty Members and Supportive Management.

Threats: The extension of duration of programme to 2 years may affect enrolment.

8. Plans of institution for the next year

- Introducing a new course D.El.Ed. from the upcoming session.
- Collaboration with the field expert for introducing D.El.Ed. in effective manner.
- Recruitment of faculty members for D.El.Ed.
- Getting registered all the students of B.Ed. and D.El.Ed. under Anti-Ragging Cell by filling up the online Anti-Ragging Form.
- Establishment and functioning of Parent- Teacher Association.
- Getting registered with Quality Council of India.
- Improving and strengthening the practice teaching programmes for the students of B.Ed. and D.El.Ed. both.
- Professional development of faculty through orientation and refresher courses.
- Organization of seminar, guest lectures, workshops for the students.
- Improvement in students' attendance by directing the Disciplinary committee to keep a check on their daily attendance.
- Making improvement in the computer and library facilities.
- Introduction of more skill development courses.
- Collaboration with external agencies to conduct community need based outreach programmes.
- Making linkages with different schools for collecting information of vacancies available.
- Dissemination of information to the students and alumni regarding vacancies in various schools by using social media like WhatsApp group..
- Securing 100% first division result.
- Working more in the field of research and paper writing.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Attachment: Section B. 1. Activities reflecting the goals and objectives of the college:

- An Orientation-cum-Bridge Program for B.Ed. students was held to orient students to ABIE and to bridge the gap between the education and other disciplines from which students are coming.
- The new B.Ed. curriculum was properly implemented with the collaborative efforts of faculty members and experts in the field.
- The course content was aided with related classroom activities, case studies and real life situations for deeper understanding and application of the material learned practically.
- Students were trained in English language and Communication Skills with the provision of Language Lab.
- Introduced subject wise result analysis system to know the teaching performance of teacher educators and provided suggestions for improvement.
- Internet services have been provided in the classroom to equip teachers' lessons with different audio-visual aids.
- Training was provided to students for web serving, creation of email- id, M.S. Office, M.S. Excel, and PowerPoint Presentation.
- Mentoring was done to check the progress and suggestions were made for improvement.
- One week internship was conducted for students in campus school other than three weeks community work.
- Double Valuation of exam copies was done during Mock Examination.
- Organized Two Days workshop on "Educating Children in the New Millennium" for the teachers of ABPS where teaching faculty was the Resource Person on 7-8 November, 2016.
- Organized one day workshop on "Enhancing Teaching Skills" for the working and the prospective teachers on 22nd April 2017.
- Guest lectures on "Motivational Theory of MTV", "Educational Financing", a session on "Ideologies of Dr. Bhim Rao Ambedkar" and a discussion on the "Right of Minorities", "National Education Day" and "National Science Day" were organized.
- Organized Gender Sensitization Awareness Campaign on 10th Dec.'2016.
- Organized Awareness Campaign and Sessions on "International Literacy Day", "World Aids Day", "Earth Day", "World Cancer Day", "Labour Day", "International Women's Day" and "National Youth Day".
- Organized community need based outreach programmes by integration with extension activities: "Voter Awareness Campaign", "Drinking Water Campaign", "Qaumi Ekta Week" and "Scout and Guide Camp" with participation of faculty members, students, alumni, non-teaching staff and residents of vicinity areas.
- Celebrated important days to develop moral, social and cultural values among students.
- Improving the Academic Audit and Administrative Audit system in the institute for better quality control.
- Proper educational guidance was also given to students.
- Prompt actions were taken to solve students' grievances depending upon the nature of problem.
- Grievances related to behaviour problems were solved with the help of Guidance and Counselling Cell In charge.

Attachment: Section B. 14. Citation Index and Impact Factor of publications of faculty members

1. Paper entitled “*A Study of Sir Syed’s Aligarh Movement: From Vision to Mission*” published in International Educational Research Journal, Volume 2, No.7, July 2016, E-ISSN 2454-9916.
2. A research paper entitled “**A Cross District Disparity at Primary Level (An Analysis of the Selected Districts of Uttar Pradesh)**” published in Gyanodaya - The Journal of Progressive Education, Vol. 9/No. 1/Jan-Jun 2016, ISSN 0974-1801.

Section C: Outcomes achieved by the end of the year

Plan of Action	Outcomes Achieved
<ul style="list-style-type: none"> • Development of strategies for effective implementation of 2 year B.Ed. curriculum on the basis of the feedback given by the students for better output. • Revision and proper implementation of Feedback System • Improvement in library service • Organization of Workshops as Resource Persons by the Teaching Faculty • Organization of Educational Tour • Organization of Guest Lectures • Awareness Campaign and Sessions 	<ul style="list-style-type: none"> • New strategies have been employed on the basis of the feedbacks and suggestions made by the students and their parents for the effective implementation of the B.Ed. curriculum with the collaborative efforts of faculty members and experts in the field. • More books (in both the languages) covering syllabus as per new curriculum were procured in the library. • Proper analysis of the Feedback given by the students on Teacher's performance and on each subject has been done using 4 point scale and suggestions for improvement in the required areas have been provided. • More books according to the syllabus have been procured. • Two Days workshop "Educating Children in the New Millennium" was organised for the Teachers of ABPS from 7th – 8th November, 2016. • One Day workshop "Enhancing Teaching Skills" was organised for in-service and prospective teachers on 22nd April, 2017. • An Educational Tour to Manali (Himachal Pradesh) was organized from 3rd – 8th November, 2016. • Guest lectures on "Motivational Theory of MTV", "Educational Financing", a session on "Ideologies of Dr. Bhim Rao Ambedkar" and a discussion on the "Right of Minorities", "National Education Day" and "National Science Day" were organized. • "International Literacy Day", "World

Organized

- Integration of community need based outreach programmes with extension activities
- Improvement in ICT services
- Celebration of important days to develop moral, social and cultural values among students.

Prominent actions taken by various cells and committees:

➤ **Placement Cell**

- Proper notification of vacancies to students and alumni
- Provision of mock drill to develop career competencies among students and alumni

➤ **Women Cell**

- Organization of awareness camp for gender sensitization
- Organization of guest lecture on responsibility of women in building a society.

Aids Day”, “Earth Day”, “World Cancer Day”, “Labour Day”, “International Women’s Day” and “National Youth Day”

- “Voter Awareness Campaign”, “Drinking Water Campaign”, “Qaumi Ekta Week” and “Scout and Guide Camp”
- Internet access speed which has been increased from 1.5 mbps to 2.0 mbps previous year was maintained this year too.
- Trafficking International Yoga Day International Women’s Day, Republic Day, Swami Vivekananda Jayanti, Dr. Ambedkar Mahaparinirvan Diwas, World AIDS Day, World Cancer Day, Gandhi Jayanti, Sir Syed Day, National Education Day, Children’s Day, National Unity Day, World Heart Day, Labour Day, Shaheed Bhagat Singh Jayanti, National Science Day and Teacher’s Day were celebrated.

- Students and alumni have been notified properly through notices, e-mails and telephonic conversations regarding job vacancies.
- WhatsApp group of Alumni students is also there for disseminating vacancies information.

- Gender Sensitization Awareness Campaign was organized on 10th Dec’ 2016.
- For generating awareness about the role and responsibility of women in building a

<p>➤ <u>Research and Extension Cell</u></p> <ul style="list-style-type: none"> • Ensuring greater participation of students in seminars and workshops at institutional, regional, national and international level • Active research participation by faculty members <p>➤ <u>Physical Health and Sports Resource Centre</u></p> <ul style="list-style-type: none"> • Organization of / or participation in sport events at institutional, regional, and national level • Provision of new sports equipments 	<p>society a guest lecture was organised.</p> <ul style="list-style-type: none"> • Students participated in One Day Workshop “Enhancing Teaching Skills” organized by Al-Barkaat Institute of Education on 22nd April, 2017. • Faculty members organized a Two Days Workshop on “Education in the New Millennium” as a Resource Person for the in-service teachers of Al-Barkaat Public School and a One Day Workshop on “Enhancing Teaching Skills” for the in-service and prospective teachers. • Two research papers have been published by the faculty members. <ul style="list-style-type: none"> • Students participated in sport event organized at Institutional level during Qaumi Ekta Week (19th-25th Nov’2016). • More Sports equipments were procured.
<p>➤ <u>Guidance and Counselling Cell</u></p> <ul style="list-style-type: none"> • Organization of guest lecture on career guidance • Ensuring full cooperation of teachers in solving the problems of students through counselling 	<ul style="list-style-type: none"> • Guest Lecture on Career Planning and Management was organized on 21th Jan’ 2017. • Many behaviour related and adjustment problems of students were solved. • Proper educational guidance was also given to students.
<p>➤ <u>Grievance Redressal Committee</u></p> <ul style="list-style-type: none"> • Organization of regular meetings with the Principal for immediate actions • Seeking cooperation of guidance and counselling cell to solve behaviour related grievances 	<ul style="list-style-type: none"> • Prompt actions were taken to solve students’ grievances depending upon the nature of problem. • Grievances related to behaviour problems were solved with the help of Guidance and Counselling Cell Incharge.

➤ **Anti-Ragging Cell**

- As per the guidelines of UGC Anti-Ragging Cell has been established in the institute to curb the menace of Ragging in Higher Educational Institutions.

- All the students of B.Ed. and D.El.Ed. were got registered under the cell by filling up the online Anti-Ragging Form.

Section D: Plan of the college for the next year

- Introducing a new course D.El.Ed. from the upcoming session.
- Collaboration with the field expert for introducing D.El.Ed. in effective manner.
- Recruitment of faculty members for D.El.Ed.
- Getting registered all the students of B.Ed. and D.El.Ed. under Anti-Ragging Cell by filling up the online Anti-Ragging Form.
- Establishment and functioning of Parent- Teacher Association.
- Getting registered with Quality Council of India.
- Improving and strengthening the practice teaching programmes for the students of B.Ed. and D.El.Ed. both.
- Professional development of faculty through orientation and refresher courses.
- Organization of seminar, guest lectures, workshops for the students.
- Improvement in students' attendance by directing the Disciplinary committee to keep a check on their daily attendance.
- Making improvement in the computer and library facilities.
- Introduction of more skill development courses.
- Collaboration with external agencies to conduct community need based outreach programmes.
- Making linkages with different schools for collecting information of vacancies available.
- Dissemination of information to the students and alumni regarding vacancies in various schools by using Social Media like WhatsApp group.
- Securing 100% first division result.
- Working more in the field of research and paper writing.