

MINUTES OF THE IQAC MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was held on 04.08.2018 at 2:00 p.m.

Following were present in the meeting:

1. Prof. S. M. Amin, President, ABES
2. Mr. S. Aman (Member, ABES)
3. Dr. Ahmad Mujtaba Siddiqui (Joint Secretary, ABES)
4. Dr. F.U. Siddiqui (Coordinator, ABEIs)
5. Dr. Nakhat Nasreen (Associate Professor, Dept. of Education, AMU, Aligarh)
6. Dr. Samina , Principle, ABIE
7. Mr. Himanshoo Sharma, Asst. Professor, ABIE
8. Mrs. Shagufta, Asst. Professor, ABIE
9. Dr. Shazia Amani, Asst. Professor, ABIE
10. Dr. Tabassum Qamar, Coordinator, IQAC

Agenda 1: Certification of last minutes

- Minutes of the last IQAC meeting held on 06.05.2017 were read and confirmed.

Agenda 2: Screening of Action Plan for the session 2018-19

- Screening and revision of the Action Plan for the new academic session.

Agenda 3: Monthly Meet of the Heads of D.El.Ed. Department

- Dr. Samina, Principal of ABIE and Mr. Himanshoo Kumar Sharma, H.O.D. of D.El.Ed. will host the Monthly Meet of the Heads of D.El.Ed. called by Principal of DIET on 7th August, 2018.

Agenda 4: Internship of B.Ed. II year students

- It was decided that internship of B.Ed. II year students will start from Monday i.e. 6th August, 2018. They will do their internship in Al-Barkaat Public School, Aligarh.

Agenda 5: Holding Awareness Rallies by the students

- A rally will be held against the use of polythene and to generate awareness among the residents about the ill effect of the plastic bags on environment.
- A cleanliness drive will be launched outside the Al-Barkaat Campus as part of 'Swachhta Hi Seva' Campaign.

Agenda 6: Observance of National and International Days

- Programmes will be organized to observe the National & International Days: Independence Day, Hindi Diwas, Gandhi Jayanti, Teachers Day, National unity Day and World Heart Day.

Agenda 7: Announcement of the Schedule of First Sessional Test

- Examination Committee Incharge was directed to prepare and announce the schedule of First sessional Tests of B.Ed. I year.

Agenda 8: Inviting applications for the vacancies of D.El.Ed. Teaching Faculty

- Applications will be invited for the Post of HOD/Lecturers in D.EL.ED. in ABIE by 28th August, 2018. Selection Committee for the short listed candidates will be held on 31st August, 2018 at 3 pm in Committee Room, Al-Barkaat Campus, Aligarh.

Agenda 9: Celebration of Birth Anniversaries

- A discussion will be held on the 'Ideas and Vision on Education and Dreams of Dr. APJ Abdul Kalam Azad' to pay tribute on his birth anniversary on 15th October, 2018.
- A programme will be organized with the participation of the students of B.Ed. and D.El.Ed. on the birth anniversary of Sir Syed Ahmad Khan, a social activist, philosopher and educationist on 17th October 2018.
- A discussion will be held on the contribution of Sardar Vallabh Bhai Patel, Iron Man of India in unifying the country on his birth anniversary.

Agenda 10: Hobby Workshop

- A Hobby Workshop will be organized in collaboration with Pidilite in ABIE from 3rd-5th October, 2018.

Agenda 11: Organization of Welcome Party for B.Ed. First Year Students

- A welcome party for the freshers will be organized by the seniors, B.Ed. second year students in the month of August, 2018.

The meeting ended with a vote of thanks to chair.

Dr. Tabassum Qamar
Coordinator, IQAC

MINUTES OF THE IQAC MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was held on 03.11.2018 at 2:00 p.m.

Following were present in the meeting:

1. Prof. S. M. Amin, President, ABES
2. Mr. S. Aman (Member, ABES)
3. Dr. Ahmad Mujtaba Siddiqui (Joint Secretary, ABES)
4. Dr. F.U. Siddiqui (Coordinator, ABEIs)
5. Dr. Nakhat Nasreen (Associate Professor, Dept. Of Education, AMU, Aligarh)
6. Dr. Samina , Principle, ABIE
7. Mr. Himanshoo Sharma, Asst. Professor, ABIE
8. Mrs. Shagufta, Asst. Professor, ABIE
9. Dr. Shazia Amani, Asst. Professor, ABIE
10. Dr. Tabassum Qamar (Coordinator, IQAC)

Agenda 1: Certification of last minutes

- Minutes of the last IQAC meeting held on 04.08.2018 were read and confirmed.

Agenda 2: Scout and Guide Camp for the students of B.Ed. and D.El.Ed.

- Five days Scouts and Guides Camp will be organized for the students of B.Ed. and D.El.Ed. from 4th – 8th December, 2018.

Agenda 3: Organization of Educational Tour

- An educational tour for the students of B.Ed. will be organized in the month of November.

Agenda 4: Discussion on World Heart Day

- A discussion will be held on the occasion of World Heart Day on the theme 'Share the Power'.

Agenda 5: Celebration of National and International Days

- On National Education Day (11th November) a discussion by the students will be held on the contribution of Maulana Abul Kalam Azad to Education and the Country.
- On Children's' Day (14th November), teachers will organize a programme for the students to celebrate the birth anniversary of Pandit Jawaharlal Nehru.
- During Qaumi Ekta Week (19th – 25th November) various programmes: Group Discussion, Chart Making Competition, Awareness Session on 'Dignity of Labour', Skit Competition, Lecture on 'Importance of Women in Indian Society and their Contribution

in Nation Building’ and Awareness Session on ‘Conservation of Natural Resources’ will be organized.

- On World Minority Day (18th December), a discussion about the ‘Rights of Minorities in India’ will be held.
- On National Youth Day (12th January), a discussion on Swami Vivekananda’s ideals and philosophy of life will be held with the students.
- On National Voters Day (25th January) a programme will be organized on the theme of 2019, ‘No Voter to be Left Behind’.
- On Republic Day (26th January), programme will be organized by ABIE on behalf of Al-Barkaat Educational Institutions.

Agenda 6: Celebration of Birth Anniversary of Shri Atal Bihari Vajpayee

- As per the instructions of U.P. Government, ABIE will celebrate the 95th Birth Anniversary of Shri Atal Bihari Vajpayee, the former Prime Minister of India.
- Two days programme will be organized from 24th – 25th December, 2018. On the first day a Symposium “**Bharat Ratan Shri Atal Bihari Vajpayee: A Visionary**” and on the second day Sketch and Slogan Writing competitions will be held for the students of B.Ed. and D.El.Ed.

Agenda 7: Internship of B.Ed. first year students

- A one week internship for the students of B.Ed. first year will be organized in the month of December in Al-Barkaat Public School and Al-Barkaat Afternoon School. In this regard Dr. Samina Fazli and Mrs. Shagufta have to coordinate with the schools to organize internship.
- One week Community Work, a part of B.Ed. curriculum, will also be organized in the month of December for the students of B.Ed. first year in the vicinity area of ABES.

Agenda 8: Observance of Vigilance Awareness Week

- Students of B.ED. and D.El.Ed. will encourage to participate in the activities on “My Vision: Corruption Free India” organized during Vigilance Awareness Week by Al-Barkaat Institute of Management Studies.

The meeting ended with a vote of thanks to chair.

Dr. Tabassum Qamar

Coordinator IQAC

MINUTES OF THE IQAC MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was held on 02.02.2019 at 2:00 p.m.

Following were present in the meeting:

1. Prof. S. M. Amin, President, ABES
2. Mr. S. Aman (Member, ABES)
3. Dr. Ahmad Mujtaba Siddiqui (Joint Secretary, ABES)
4. Dr. F.U. Siddiqui (Coordinator, ABEIs)
5. Dr. Nakhat Nasreen (Associate Professor, Dept. Of Education, AMU, Aligarh)
6. Dr. Samina , Principle, ABIE
7. Mr. Himanshoo Sharma, Asst. Professor, ABIE
8. Mrs. Shagufta, Asst. Professor, ABIE
9. Dr. Shazia Amani, Asst. Professor, ABIE
10. Dr. Tabassum Qamar (Coordinator, IQAC)

Agenda 1: Certification of last minutes

- Minutes of the last IQAC meeting held on 03.11.2018 were read and confirmed.

Agenda 2: Preparation of Seminar Proposal as per the guidelines of ICSSR

- Dr. Tabassum Qamar, Research and Extension Cell Incharge, will prepare a Seminar Proposal as per the guidelines of ICSSR and send it to get the grant for its organization.

Agenda 3: Organization of Yoga Camp

- One week Yoga Camp will be organized for the students of B.Ed. and D.El.Ed. from 12th – 16th February, 2019.

Agenda 4: Health Check-up Camp

- All the students and teachers will go for Health Check-up at the Health Check-up Camp organized by I.P. Super Speciality Hospital, Aligarh in Al-Barkaat premises on 23rd February.

Agenda 5: Internship Programme of M.Ed. Students

- Three weeks Internship Programme of M.Ed. students, Department of Education, A.M.U. Aligarh will hold from 11th February to 2nd March, 2019 at Al-Barkaat Institute of Education. Ms. Shagufta will Coordinate M.Ed. Internship programme and will arrange the classes during this period.

Agenda 6: Date of second sessional tests of B.Ed. I year and II year

- Second sessional tests of B.Ed. I year and II year should start from 26th March.
- DR. Shazia Amani, Incharge of Examination Committee will prepare and announce the sessional test schedule.

Agenda 7: Students' Seminar

- Students' Seminar will be organized by the teaching faculty in their respective subject on the topics assigned.

Agenda 8: Organization of Awareness Rallies

- All the students of B.Ed. and D.El.Ed. will hold a Voter Awareness Rally on 7th April, 2019 to spread the message of importance of vote and the benefits of using this right for the better future of the country.

Agenda 9: Celebration of National and International Days

- On National Science Day, students of M.Ed. (Interns) will organize the science activities on the theme of 2019 'Science for People and People for Science'.
- On International Women's Day (8th March, 2018), Dr. Shazia Amani, Incharge of Women Cell will organize a Symposium on the topic "**Think Equal, Build Smart, Innovate for Change**".
- Earth Day will be celebrated in ABIE to highlight the necessity of planting trees and keeping the environment clean for a healthy and happy life.
- Students' seminar on Ideologies of Dr. Bhim Rao Ambedkar will be organized on his Birth Anniversary (14th April, 2019).

The meeting ended with a vote of thanks to chair.

Dr. Tabassum Qamar

Coordinator IQAC

MINUTES OF THE IQAC MEETING

A meeting of Internal Quality Assurance Cell (IQAC) was held on 02.05.2019 at 2:00 p.m.

Following were present in the meeting:

1. Prof. S. M. Amin, President, ABES
2. Mr. S. Aman (Member, ABES)
3. Dr. Ahmad Mujtaba Siddiqui (Joint Secretary, ABES)
4. Dr. F.U. Siddiqui (Coordinator, ABEIs)
5. Dr. Nakhat Nasreen (Associate Professor, Dept. Of Education, AMU, Aligarh)
6. Dr. Samina , Principle, ABIE
7. Mr. Himanshoo Sharma, Asst. Professor, ABIE
8. Mrs. Shagufta, Asst. Professor, ABIE
9. Dr. Shazia Amani, Asst. Professor, ABIE
10. Dr. Tabassum Qamar (Coordinator, IQAC)

Agenda 1: Certification of last minutes

- Minutes of the last IQAC meeting held on 02.02.2019 were read and confirmed.

Agenda 2: Sessional Tests mark analysis

- Analysis of the sessional marks obtained by the students in their respective subjects will be done.
- An interactive session with the students will be held in order to discuss their performance and the improvement needed.

Agenda 3: Celebration of National and International Days

- On National Science Day, students of M.Ed. (Interns) will organize the science activities on the theme of ‘Science and Technology for Sustainable Future’.
- On International Women’s Day (8th March, 2018), Dr. Shazia Amani, Incharge of Women Cell will organize a Symposium on the topic “**Think Equal, Build Smart, Innovate for Change**”.
- Earth Day will be celebrated in ABIE to highlight the necessity of planting trees and keeping the environment clean for a healthy and happy life.
- Students’ seminar on Ideologies of Dr. Bhim Rao Ambedkar will be organized on his Birth Anniversary (14th April, 2019).

Agenda 4: Organization of Farewell Party

- B.Ed. I year students will organize a party to bid adieu to their seniors.

Agenda 5: Celebration of International Yoga Diwas

- International Yoga Diwas will be celebrated in ABIE, all the students and teachers will participate.

Agenda 6: Announcement of Summer Vacation

- 4th May will be the last working day for B. Ed. students. The summer vacation for B.Ed. students as well faculty will be announced from 4th May.
- All the teachers will inform the Principal about syllabus covered till date and checking of their respective class assignments.
- Classes of B.Ed. will start from 22nd July, 2019.

Agenda 7: Submission of records by the respective Cell In-charges

- The In-charges of all the Cells and Committees were directed to submit the files containing the whole year documentation by the end of July, 2019 to the IQAC coordinator.

Agenda 8: Preparation and submission of AQAR

- The annual Report of IQAC (AQAR) will be prepared and submitted to NCTE by the Coordinator of IQAC.

The meeting ended with a vote of thanks to chair.

Dr. Tabassum Qamar
Coordinator, IQAC