



## CIRCULAR

Date: 10.07.2017

All the faculty members and students of ABIE are directed to take charge of their duties assigned to them with immediate effect.

S.NO.	CELLS/COMMITTEES/ LABS	DESIGNATION	NAMES
1.	<b>Internal Quality Assurance Cell (IQAC)</b>	Coordinator	Dr. Tabassum Qamar
2.	<b>Anti Ragging Cell</b>	In charge	Mr. Mohd. Anas
		Teacher Representatives	Mr. Himanshoo K. Sharma Mrs. Shagufta
		Student Representatives	Mr. Zakir Husain Ms. Ghazala Afreen
3.	<b>Guidance and Counselling Cell</b>	In charge	Mrs. Shagufta
4.	<b>Women Cell</b>	In charge	Dr. Shazia Amani
5.	<b>Placement Cell</b>	In charge	Dr. Shazia Amani
6.	<b>Research and Extension Cell</b>	In charge	Dr. Tabassum Qamar
7.	<b>Academic Committee</b>	In charge	Dr. Samina Fazli
		Members	Mrs. Shagufta Dr. Shazia Amani
8.	<b>Scholarship Committee</b>	In charge	Dr. Samina Fazli
		Nodal Officer	Mr. Himanshoo K. Sharma
		Members	Mrs. Shagufta Dr. Tabassum Qamar
9.	<b>Examination Committee</b>	In charge	Dr. Shazia Amani
		Members	Mr. Himanshoo K. Sharma Dr. Tabassum Qamar

10.	<b>Library Committee</b>	Chairperson	Dr. Samina Fazli
		Member Secretary	Mr. Anas
		Teacher Representatives	Dr. Tabassum Qamar
		Student Representatives	Ms. Reshma Hussain
11.	<b>Sports Committee</b>	In charge	Mr. Himanshoo K. Sharma
		Student Representatives	Mr. Mohd. Irfan
12.	<b>Grievance Redressal Committee</b>	In charge	Dr. Shazia Amani
		Student Representative	Ms. Sana Iqbal
13.	<b>Events Organization Committee</b>	Incharge	Mrs. Shagufta
		Student Representatives	Ms. Saima Qasim
14.	<b>Psychology Lab</b>	In charge	Dr. Shazia Amani
15.	<b>ET/Computer Lab</b>	In charge	Mr. Himanshoo K. Sharma
16.	<b>Arts and Craft Resource Centre</b>	In charge	Mrs. Shagufta
17.	<b>Science/Mathematics Lab</b>	In charge	Dr. Tabassum Qamar/ Mr. Himanshoo K. Sharma / Dr. Shazia Amani
18.	<b>Physical Health and Sports Resource Centre</b>	In charge	Mr. Himanshoo K. Sharma

Dr. Samina Fazli  
Principal

Dr. Tabassum Qamar  
Coordinator, IQAC