



CIRCULAR

Date: 01.11.2016

All the faculty members and students of ABIE are directed to take charge of their duties assigned to them with immediate effect.

S.NO.	CELLS/COMMITTEES/ LABS	DESIGNATION	NAMES
1.	Internal Quality Assurance Cell (IQAC)	Coordinator	Dr. Tabassum Qamar
2.	Anti Ragging Cell	Incharge	Mr. Mohd. Anas
		Teacher Representatives	Mr. Himanshoo K. Sharma Mrs. Shagufta
		Student Representatives	Mr. Saquib Aleem Ms. Mehvish Fatimi Mr. Zakir Husain Ms. Ghazala Afreen
3.	Guidance and Counselling Cell	Incharge	Mrs. Shagufta
4.	Women Cell	Incharge	Dr. Shazia Amani
5.	Placement Cell	Incharge	Dr. Shazia Amani
6.	Research and Extension Cell	Incharge	Dr. Tabassum Qamar
7.	Academic Committee	Incharge	Dr. Samina Fazli
		Members	Mrs. Shagufta Dr. Shazia Amani
8.	Scholarship Committee	Incharge	Dr. Samina Fazli
		Nodal Officer	Mr. Himanshoo K. Sharma
		Members	Mrs. Shagufta Dr. Tabassum Qamar

9.	Examination Committee	Incharge	Dr. Shazia Amani
		Members	Dr. Tabassum Qamar
10.	Library Committee	Chairperson	Dr. Samina Fazli
		Member Secretary	Mr. Anas
		Teacher Representatives	Dr. Tabassum Qamar
		Student Representatives	Ms. Farheen Ayyub Ms. Reshma Hussain
11.	Sports Committee	Incharge	Mr. Himanshoo K. Sharma
		Student Representatives	Ms. Aiman Saadat Mr. Mohd. Irfan
12.	Grievance Redressal Committee	Incharge	Dr. Shazia Amani
		Student Representative	Mr. Faizan Ahmed Ms. Ambreen Maqbool
13.	Events Organization Committee	Incharge	Mrs. Shagufta
		Student Representatives	Mr. Shashikant Pandey Ms. Saima Qasim
14.	Psychology Lab	Incharge	Dr. Shazia Amani
15.	ET/Computer Lab	Incharge	Mr. Himanshoo K. Sharma
16.	Arts and Craft Resource Centre	Incharge	Mrs. Shagufta
17.	Science/Mathematics Lab	Incharge	Dr. Tabassum Qamar/ Mr. Himanshoo K. Sharma / Dr. Shazia Amani
18.	Physical Health and Sports Resource Centre	Incharge	Mr. Himanshoo K. Sharma

Dr. Samina Fazli
Principal

Dr. Tabassum Qamar
Coordinator, IQAC