



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	AL-BARKAAT INSTITUTE OF EDUCATION
Name of the head of the Institution	Dr. Samina
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	919105178604
Mobile no.	9719205320
Registered Email	abie.b.ed@gmail.com
Alternate Email	saminafazli@gmail.com
Address	Post ADF, Near Jamalpur Crossing, Anoopshahr Road, Aligarh
City/Town	Aligarh
State/UT	Uttar pradesh
Pincode	202122

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Tabassum Qamar
Phone no/Alternate Phone no.	919105178604
Mobile no.	9045126124
Registered Email	abie.b.ed@gmail.com
Alternate Email	saminafazli@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://abie.ac.in/iqac/aqar/aqar-2016-17-2/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://abie.ac.in/iqac/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.58	2015	09-Feb-2015	02-Mar-2020

6. Date of Establishment of IQAC	05-Nov-2011
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback from the	12-May-2018	14

students collected, analysed and used for improvements	30	
Regular meeting of Internal Quality Assurance Cell (IQAC)	05-May-2018 4	14
Academic Administrative Audit (AAA) conducted and its follow up action is been done by management.	23-Jun-2018 238	16
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation of Proposal for the publication of ABIE's journal.

Organization of Symposium on "Women Empowerment: Dimensions and Measures of Progress" on the occasion of Women's Day i.e. 8th March, 2018.

Organization of community need based outreach programmes and holding rallies on social issues to generate awareness among the mass with the participation of faculty members, students, alumni, non- teaching staff and residents of vicinity areas.

Organization of guest lectures, symposium, and awareness sessions for the holistic development of the students.

Reorganization of Cells and committees of the Institution for better performance and ensuring the working of Anti-Ragging Cell established as per the guidelines of UGC for curbing the menace of Ragging in the Institute.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
<ul style="list-style-type: none"> Celebration of important days to develop moral, social and cultural values among students. 	<ul style="list-style-type: none"> International Yoga Day International Women's Day, Republic Day, Swami Vivekananda Jayanti, Dr. Ambedkar Mahaparinirvan Diwas, World AIDS Day, World Cancer Day, World Heart Day, Gandhi Jayanti, Sir Syed Day, National Education Day, Children's Day, National Unity Day, Labour Day, Shaheed Bhagat Singh Jayanti, National Science Day and Teacher's Day
<ul style="list-style-type: none"> Improvement in ICT services 	<ul style="list-style-type: none"> Internet access speed which has been increased from 1.5 mbps to 2.0 mbps previous year was maintained this year too.
<ul style="list-style-type: none"> Integration of community need based outreach programmes with extension activities 	<ul style="list-style-type: none"> Voter Awareness Campaign, Drinking Water Campaign, Qaumi Ekta Week and Scout and Guide Camp
<ul style="list-style-type: none"> Organization of Awareness Sessions 	<ul style="list-style-type: none"> Swachh Bharat Abhiyan, International Literacy Day, World Aids Day, Earth Day, World Cancer Day, Labour Day, and participation in Vigilance Awareness Week on the theme My Vision- Corruption Free India.
<ul style="list-style-type: none"> Organization of Guest Lectures, Symposiums and discussions 	<ul style="list-style-type: none"> Guest lectures on Success- Effective Interview Skills, Role of Education in Holistic Development, Ideologies of Dr. Bhim Rao Ambedkar, Symposium on International Women's Day- Women Empowerment: Dimensions and Measures and discussions on the Right of Minorities, National Education Day, National Youth Day and National Science Day
<ul style="list-style-type: none"> Organization of Educational Tour 	<ul style="list-style-type: none"> One day tour to Delhi was organized for the students of B.Ed. and D.El.Ed. on 23 November, 2017 .
<ul style="list-style-type: none"> Improvement in library service 	<ul style="list-style-type: none"> More books relevant to the B.Ed. and D.El.Ed. syllabus were procured to

	enrich the library resource.
Revision and proper implementation of Feedback System	Proper analysis of the Feedback given by the students on Teacher's performance and on each subject has been done using 4 point scale and suggestions for improvement in the required areas have been provided.
Development of strategies for effective implementation of 2 year B.Ed. as well as D.El.Ed. curriculum on the basis of the feedback given by the students for better output.	New strategies have been employed on the basis of the feedbacks and suggestions made by the students and their parents for the effective implementation of the B.Ed. and D.El.Ed. curriculum with the collaborative efforts of faculty members and experts in the field. • More books (in both the languages) covering syllabus of both the courses B.Ed. and D.El.Ed. were procured in the library.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Management of Al-Barkaat Institute of Education	26-May-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	09-Feb-2015
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	15-Feb-2018
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• At the end of each academic session an Action Plan for the next session is prepared and communicated to the faculty members of B.Ed. and D.El.Ed. for the well planned curriculum delivery. • The activities and programmes for both the courses B.Ed. and D.El.Ed. are scheduled in their Academic Calendars mentioning the commencement date and last working date, dates for conduction of the internal assessments, workshops, seminars, internship, cultural, sports, etc. and other planned events for the proper execution of the curriculum. • At the beginning of the session, Principal/HOD assigned the responsibilities and duties to the faculty members of B.Ed. and D.El.Ed. so that they can develop academic plans such as timetables, lesson plans, student database, laboratory manuals and course files, etc. for that academic year. • Faculties are encouraged to plan in advance to impart the curriculum through innovative teaching methods such as presentations, assignments, expert lectures, discussions, workshops, seminars, quiz, apart from regular lecture sessions and the same is taken for approval from their Head of Department and the Principal.

• Faculty members are assigned administrative duties along with academic responsibilities such as in-charges of various cells and committees for the smooth functioning of the IQAC. • Teachers' diaries are prepared and maintained every year indicating the weekly plan including activities to be considered under the subject taught. • Parent-Teacher meetings held regularly to make the parents aware of the performance of their ward. • Internship for the students of B.Ed. and D.El.Ed. is organized in schools to give them actual experience of teaching. • Community based outreach programmes and Scout and Guide Camp are organized as part of co-curricular activities. • Faculty members are directed to plan activities quarterly for the proper functioning of their cells and committees. • Monthly academic meetings are held regularly for ensuring the progress and deputing the task to the faculty members accordingly. • Monthly Report is prepared by the Principal highlighting all the curricular and co-curricular activities and programmes held during the month. • The IQAC meeting held quarterly with the members of the cell to ensure the overall progress.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	D.El.Ed.	12/10/2017	480	Elementary School Teachers	Teaching Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	42

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
One Year Diploma in Urdu Language	01/04/2017	50
One year Diploma in Arabic Language	01/04/2017	30
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	91
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>A formal mechanism is followed to get students' feedback for the teachers and course content. The feedback for the teachers and course content is obtained on the format provided by NCTE. The feedback is also obtained from Alumni and remaining stakeholders and their views are considered to bring in the appropriate timely changes in the system. On the basis of the obtained feedback, appropriate changes can be made in the system. • The feedback of the course content helps in knowing how the prescribed curriculum can be implemented in a more effective way. • The feedback of the teachers helps in knowing their performance and improving their teaching wherever required. • Alumni and employers help in knowing how the curriculum can be enriched to make the prospective teachers more competent. • Parents' views help in knowing about how far they and their wards are satisfied with the facilities provided by the institution. Effective Feedback helps in making the teachers aware of their strength and areas of improvement and identifying the actions to be taken to improve their performance. It encourages and motivates the teachers to make efforts in a more effective way. The most effective leaders actively seek feedback to enhance their performance. Feedback can also be highly motivating and energizing. It has strong links to employees' satisfaction and productivity. When staff receives little feedback they tend to be self-critical or self-congratulatory as they are relying upon events rather than specific feedback to measure their performance and impact. Effective leaders have good listening and emotional awareness - they understand the impact that their behaviour has on others.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Bachelor of Education	50	40	45

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	133	Nil	14	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	Nil	1	Nil	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student Mentoring System is adopted in the Institution. It is based on the following objectives: • To bridge the gap between the teacher and students by increasing their contact hours. • To identify and address the problems faced by slow learners and first generation learners. • To encourage advanced learners. • To decrease the student drop-out rates. • To prepare students for the competitive world • To create better environment in the institute, where students can approach teachers for both educational and personal guidance. • To bring equity in the classroom by adopting suitable remedial measures for the students. • To identify the strength and area of improvement of the students where they need to work out. Every year, Institute organizes orientation programme on the class commencement day for students of B.Ed. and D.El.Ed. and explains the designing and implementation of the mentoring system of the institute. In the mentoring process, all necessary information related to the students such as contact number, email Id, family income, category, gender etc are initially collected as per the format provided by IQAC. The records of class tests/surprise tests, attendance, student seminars etc related to the reviewing of the performance of the students are maintained regularly. Guidance and Counselling Cell Incharges maintain interaction with students through individual meetings and social networking sites. Teachers discuss with parents during parent-teacher meetings and try to identify the problems faced by students and related issues. Tutorial classes are also organized for students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
133	14	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
16	14	2	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

NIL

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Before the beginning of every academic year an Academic Calendar is prepared by the institute so that all the activities and programmes related to the courses can be organized smoothly and timely. The institution is an affiliated college. Examinations of B.Ed. Course are conducted at the end of each academic year by the affiliating University and of D.El.Ed. at the end of each semester by DIET, Aligarh. Institute informs students about the university and DIET notices and circulars related to the examinations from time to time through notice boards, college website, social media groups and also verbally by the faculty members of the Institute. Internal assessment of students is conducted by the institute and students are well informed about these internal examinations and their schedules in advance by the Examination Incharges of the respective programmes. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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B.Ed.	BEd	Bachelor of Education	46	45	97.8
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	00	0	0

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nill	00

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nill	Nill	00

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nill	Nill
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	Nill	Nill	00	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	Nill	Nill	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blodd Donation Camp	ABIE/JNMC, Aligarh	5	45
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Swachh Bharat Abhiyan	ABIE	Cleanliness Campaign	14	100
World Heart Day	ABIE	Awareness Session	14	98
Vigilance Awareness Week	ABIE	My Vision: Corruption Free India	14	108
Blood Donation Camp	ABIE/JNMC, Aligarh	Blood Donation	5	45
Sarva Siksha Abhiyan	ABIE	Awareness Rally	14	95
Prevention of Diseases	ABIE	Awareness Rally	14	93
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Teaching Practice	School Internship	Al-Barkaat Public School	01/08/2017	31/12/2017	46
Teaching Practice	School Internship	Government Schools	05/02/2018	06/03/2018	42
Teaching Practice	School Internship	Government Schools	20/08/2018	18/09/2018	41
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	19710

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NA	Nil	NA	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5334	640080	156	18720	5490	658800
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	1	25	0	0	1	2	2	0
Added	0	0	0	0	0	0	0	0	0
Total	25	1	25	0	0	1	2	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
12	382487	12	707236

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The procedure for the maintenance of physical, academic and support facilities is that the Principal prepared the requirement along with the grant required with the help of faculty and staff members and send it to the management for the approval. The management decides whether and how much grant should be approved for the same.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	NA	Nil	0
b) International	NA	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Orientation Programme	10/07/2017	91	ABIE
Language Lab	01/08/2017	91	ABIE
Soft Skill Development	01/08/2017	91	ABIE
Remedial Coaching	01/08/2017	91	ABIE
Personal Counselling	01/08/2017	91	ABIE
Mentoring	01/08/2017	91	ABIE

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Arrangement in Time Table for the preparation of Competitive Examinations	90	50	5	22

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	7	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ABPS, Aligarh	24	5	Nil	Nil	10

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
Nil	Nil	NA	NA	NA	NA

No file uploaded.

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
Any Other	2

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Events during Qaumi Ekta Week 19th - 25th November, 2017	Institutional	85
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	00	NA
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of our institution have representation in IQAC and various Committees and Cells as student representatives. These student representatives bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class. The Student representatives help students share ideas, interests, and concerns with lecturers and mentors.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1. Principal Level Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers. 2. Faculty level Faculty members have representation

in various committees/cells nominated by the Principal, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 3. Student level Students have representations in various committees as student representative. Students are empowered to play important role in different activities. 4. Non-teaching staff level Non-teaching staff have representation in the governing body and the IQAC. Suggestions of Non-teaching staff are considered while framing policies or taking important decisions. Participative management The institution promotes the culture of participative management at the strategic level, functional level and operational level. • Strategic level: The Principal, Governing Body, Teachers and IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services etc • Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. • Operational level: The Principal interacts with affiliating university external agencies. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is decided by the affiliating university.
Teaching and Learning	1. Improvement of computer aided methods of teaching and learning. 2. Organization of Guest Lectures to enrich the prescribed curriculum. 3. Organization of Educational Tours. 4. Enrichment of library by providing more course related books. 5. Purchase of equipment for Laboratories. 6. Organization of student seminar.
Examination and Evaluation	Year-end and semester-end examinations are conducted by affiliating University and DIET, Aligarh. Only Internal Assessment is done by the Institute in the form of class test/surprise test, assignments, presentations, student seminars, interactive sessions, debates etc to evaluate the students. Examination Committees are there for both the programmes B.Ed. and D.El.Ed. for conducting internal evaluation.
Research and Development	Faculty members are encouraged to contribute in research and prepare proposal for government funded research proposal.
Library, ICT and Physical	1. More text books, general books and

Infrastructure / Instrumentation	competitive books and journals are procured in the library. 2. More instruments are purchased for the laboratories.
Human Resource Management	1. Students are encouraged to participate in seminars, special lectures, workshops, quiz, debate etc to increase their skill and experience. 2. Organization of workshops and Guest Lectures to enrich students and staff. 3. Faculty members are encouraged to participate in trainings, workshops and staff development programmes.
Industry Interaction / Collaboration	Institute collaborates with the schools for practice teaching of the students and their placement.
Admission of Students	Institute gives admission to the students who have appeared in UPJEE of B.Ed. conducted by state university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	1. Planning to prepare students, faculty and staff database online. 2. Library automation has been initiated by the use of Alice for Windows software.
Administration	1. Annual Report prepared by the Institute and submitted to AISHE regularly. 2. IQAC meetings held regularly and uploaded on the websites. 3. Notices and circulars are uploaded in the Institute's website. 4. Each and every IQAC notice is circulated by the coordinator through e-mail.
Finance and Accounts	1. Salary of faculty members and staff is transferred directly to the bank account.
Student Admission and Support	1. Admission notifications and admissions forms are uploaded on the website.
Examination	B.Ed. Examinations are conducted by DBRAU, Agra and D.El.Ed. by DIET, Aligarh. So we upload the notifications regarding examination on the website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

Nil	NA	NA	NA	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NA	NA	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training Programme on 'Institutional Development for Heads of Minority Managed Institutions of Higher Learning'	1	15/01/2018	19/01/2018	5
Faculty Development Programme organized by Al-Barkaat Institute of Management Studies, Aligarh	11	20/04/2018	20/04/2018	1
Workshop on "How to make Language Learning a Fun"	5	20/10/2017	20/10/2017	1
Workshop on 'Life Skill Development through Counselling'	3	11/09/2017	17/09/2017	7
UGC sponsored Short Term Course on 'Academic Leadership'	6	08/08/2017	14/08/2017	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Insurance	Medical Insurance	Anti Ragging Cell Grievance Redressal Cell

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

It's a private Institution affiliated to Dr. Bhim Rao Ambedkar University, Agra. Financial Audit is done annually by private agency Rajeev Kumar Company, Chartered Accountants, Aligarh.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Managing Committee of ABES
Administrative	Nill	Nill	Yes	managing Committee of ABES

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. The Institute acquires inputs from all stakeholders: students, teachers, parents and employers for the academic, social, moral and cultural development of the students. Though there is no formally registered Parent-Teacher Association of ABIE, the institute holds meetings with the parents occasionally that come up with new suggestions related to the overall development of the students. 2. Principal, if requires, holds meeting with parents to discuss the issues related to their ward. 3. In case of poor attendance of the students, parents are informed about it by the faculty members and principal. The parents provide essential support and care to ensure proper attendance of their ward.

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Faculty was encouraged to use Innovative and ICT enabled Methods of Teachings for the improvement of teaching learning process. 2. Teachers who are not Ph.D.s and not qualified NET were encouraged to get enrolled in Ph.D.s and qualify NET. 3. Faculty was encouraged to participate in different Faculty Development Programmes and increase their contribution in research for their professional growth.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Academic Administrative Audit (AAA) conducted and its follow up action is been done by management.	29/07/2017	29/07/2017	12/05/2018	14
2017	Meeting of Internal Quality Assurance Cell (IQAC)	05/08/2017	05/08/2017	05/08/2017	10

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment: Dimensions and Measures for Progress	08/03/2018	08/03/2018	79	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- "Save Electricity" initiative is taken by the management to make students aware by making them switch off lights and fans before leaving their classrooms and laboratories.
- "Save Water" initiative as water is non-renewable resource and its level is getting down day-by-day, so we need to save it.
- Organization of Environmental awareness campaigns.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	1	15/09/2017	1	Cleanliness Campaign	Generating social awareness about cleanliness among the people residing in nearby area	49
2017	Nil	1	02/10/2017	1	Gandhi Jayanti	Social Awareness about Cleanliness	50
2017	Nil	1	30/10/2018	6	Vigilance Awareness Week	Corruption Free India	93
2018	Nil	1	28/03/2018	1	Blood Donation Camp	Serve the Humanity	85
2018	Nil	1	16/04/2018	1	Awareness Rally on Prevention of Diseases	Generate awareness among the people of local community about how many diseases can be	95

						prevented by keeping our environment clean.	
2018	Nil	1	21/04/2018	1	Awareness Rally under Sarva Siksha Abhiyan	Generate awareness among the parents residing in the nearby area on the needs of educating children	90
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nil	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cleanliness Campaign to promote social values among students	15/09/2017	15/09/2017	42
Gandhi Jayanti celebration with Swachh Bharat Abhiyan to promote the values and ethics of Mahatma Gandhi Cleanliness is next to Godliness	02/10/2017	02/10/2017	45
Vigilance Awareness Week on the theme: "My Vision - Corruption free India" to inculcate National Values.	30/10/2017	04/11/2017	90
Quami Ekta Week Celebration to promote National integration	19/11/2017	25/11/2017	92
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Organization of Tree plantation programmes.
- Identification and preservation of the natural resources present in the campus and making the students aware of it.
- Making the campus "plastic free" zone.
- Water Harvesting in the Campus.
- Using biodegradable waste as fertilizer for tree plantation.
- Prohibition of Tobacco smoking, chewing of pan-masalas and gutka in the college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Participation and promotion of Social Awareness through Extension Activities

1. Goal : • To sensitize the stakeholders towards their social responsibilities
 • To ensure their participation in making their environment clean • To make the students sensitive about their role and responsibility to arouse awareness in local vicinity about health, hygiene and education. 2. The Context: ? Social Awareness activities have been selected keeping in mind the Urban-rural admixture of the population of this area. It was desirable to make the future teachers of the program as well as the illiterate/semi-literate/underprivileged/minority community people present in large numbers in present locality, aware of the demands of society and also to generate the awareness among them about their role and responsibility towards society for social change and promotion. 3. The Practice: ? Swachh Bharat Abhiyan was launched in local vicinity to promote cleanliness as it is supposed to be the next to Godliness. ? Awareness Session was organized to make people aware of health hazards related to Heart Diseases , its prevention and cure etc. on World Heart Day ? During Vigilance Awareness Week, the students were enlightened about different kind of corruption prevailing in country and boosting their moral to be instrumental in establishing a corruption free country though a program i.e. My Vision: Corruption Free India. 1 ? Through Blood Donation Camp, the students were ignited to donate blood as it is supposed to be the best gift for humanity. The benefits of blood donation were also been shared to motivate them for donating blood. ? Though Sarva Siksha Abhiyan rally in the local vicinity, people were made conscious about importance of Education. ? Another Awareness Rally was organized to promote health and hygiene in local vicinity for public welfare through Prevention of Disease. 4. Evidence of Success •People in local vicinity became aware of their role in promotion of health and hygiene. •The myth about blood donation was broken and students enthusiastically participated in Blood Donation. ? Enrollment increased ? Environmental awareness was aroused and cleanliness was promoted. 5. Problems Encountered and Resources Required •Local people could not be involved in Blood Donation as motivating them was a challenge. •Health facilities were not sufficient in local area 2. Faculty Enrichment Programme 1. Goal: • To update the faculty members with the latest changes and innovations in the field of education • Ensuring greater participation of teachers in Seminars, Conferences, Workshops, Orientation Programme and Short Term Courses at Institutional, Regional, National and International level 2. The Context: ? Faculty enrichment program was introduced and promoted to ensure that they need to be in conformity of the changing needs of society. Good teachers cannot be produced until their teacher 2 educators are well versed with the changing scenario. The institute has adopted the policies which help in increasing the participation of teachers in different enrichment programs. 3. The Practice: ? Faculty members attended a seven days Workshop on 'Life Skill Development through Counselling' organized by Counseling Centre, AMU, Aligarh from 11th to 17th September, 2017. ? A Short Term Course for 7 days was attended by the faculty members on 'Academic Leadership' organized by CALEM, HRDC, AMU, Aligarh from 8th August to 14th August, 2017. ? Principal, ABIE convened the program as a Course Coordinator during seven days Short Term Course on 'Academic Leadership' organized by CALEM, HRDC, AMU, Aligarh from 8th August to 14th August, 2017. ? Faculty participated in a Faculty Development Programme

organized by Al-Barkaat Institute of Management Studies, Aligarh on 20th April, 2018. ? One of the faculty member presented paper on "Relevance of Sir Syed's Thought and Wisdom in Modern Times" in the Two- Day National Seminar on "Sir Syed and Colonial Modernity: Issues and Debates" (25th -26th Oct.2017) on the occasion of Sir Syed Ahmad Khan Bicentenary Celebrations organized by Department of English and Sir Syed Academy, A.M.U. Aligarh. ? They attended a Workshop on 'How to make Language Learning a Fun' organized by Oxford Publication on 20th October, 2017. ? A National Workshop on 'Research Methodology' organized by Department of Education, IIIMT, Aligarh on 16th January, 2018 was been attended by staff members . ? The Principal participated in a Training Programme on Institutional Development for Heads of Minority Managed Institutions of Higher Learning from 15th - 19th January, 2018 organized by NIEPA, New Delhi. ? Principal, ABIE was selected as Adjunct Faculty for Research Guidance at Peeble Hills University, Indian Management Academy: 'A Study on the Relevance of Homework at Primary Levels in School' by Ms. Suchita Malakar (Pursuing), 2017. ? Principal, ABIE presented a paper in National Conference on 'Language, Culture and Minorities: Issues Challenges' organized by MANUU, Hyderabad from 22nd - 23rd March, 2018. ? Principal, ABIE was invited as Guest of Honour in National Conference 'Language, Culture and Minorities: Issues Challenges' organized by MANUU, Hyderabad from 22nd - 23rd March, 2018. 4. Evidence of Success 3 •Life Skills, though already learnt by all, were revived through participation in the workshop. •Program of Academic Leadership by CALEM helped the teachers in acknowledging the importance of leadership in day to day activity in classroom. Until the teachers entail them, cannot help their students develop them. ? Regular Faculty Development Programs in the campus help the staff members in rejuvenating themselves. ? Participation in Seminars, Conferences and workshops undoubtedly help in enriching the present knowledge and improve them. 5. Problems Encountered and Resources Required •More participation in research extension is needed. •MOOC and e content development must not be confined to a particular group of teachers. There should be change in the Government Policy for this, so that teachers from private sector could attempt in developing e content.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://abie.ac.in/igac/best-practices/best-practices-3/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Since the establishment of the Institution, it has made significant progress in teaching learning, community service and value education. Translating the vision "To become an outstanding Centre of Learning, Serving the needs of India and addressing the challenges in society" of the founders of Al-Barkaat Educational Society into action, the institution is trying its level best to become an outstanding centre of learning as far as teaching facilities are concerned because it is having an outstanding infrastructure. The kind of educational assistance it is providing not only addresses societal needs but is also serving needs of India.

Provide the weblink of the institution

<http://abie.ac.in/igac/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

- Formation of admission committee.
- Establishment of Parent- Teacher Association.
- Restructuring the IQAC as per NAAC guidelines.
- Reconstruction of Institute's website as per NCTE regulations.
- Strengthening the practice

teaching programmes. • Professional development of faculty through orientation and refresher courses. • Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications and research projects • Organization of seminar, guest lectures, workshops. • Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the institution and external agencies. • Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students, faculty and staff. • Procurement of more computers, software with statistical packages and more operating and application software in education. • Introduction of more skill development courses. • Minor research projects from external agencies. • Collaboration with external agencies to conduct community need based outreach programmes. • Securing 100 first division result. • Publication of ABIE Journal • Extension of Feedback mechanism to all the stakeholders • Upgradation of all extension programme in the institute. • Online availability of catalog in the library through LAN.